

**MINUTES OF THE FINANCE COMMITTEE OF THE  
ZION-BENTON PUBLIC LIBRARY DISTRICT**

May 31, 2016

The Finance Committee of the Board of Trustees of the Zion-Benton Public Library District met on Tuesday, May 31, 2016, at 6:30 pm in the Youth Services Study Room.

Present: Wendy Driver, Treasurer; Mary Martin, Secretary; Dale Ridder, Trustee; Matthew St. Cyr, President; and Carol Dolin, Director.

Mrs. Dolin presented a rough draft of the FY16/17 budget proposal and reviewed income and expense proposals for FY16/17, which included salaries, alternative operating schedules, proposed special reserve projects, and materials expenditures.

Mrs. Dolin noted that the proposed personnel budget increase of 10% due to moving building site and maintenance salaries into the library general fund and additional staffing hours to accommodate four (4) additional operating hours and one or two additional days. Mrs. Dolin reviewed several schedules that could be put to the public for their selection. Mrs. Dolin also reviewed possible projects requested by the Management Team to be completed using Special Reserve funds, including replacement of the aging rooftop AC units, public and staff computers and peripherals, youth services shelving, adult services updates, and selected furnishings for The Hive.

The committee unanimously agreed to place the proposal on the agenda for the June 28, 2016 Board Meeting and to enter into an Executive Session to discuss personnel matters.

The meeting adjourned at 6:30 p.m.

Approved: June 28, 2016

Signed: /s/ Matthew St. Cyr

Attest: /s/ Amy Onan

Recording Secretary: Carol Dolin