

**MINUTES OF THE SPECIAL BOARD MEETING OF THE  
ZION-BENTON PUBLIC LIBRARY DISTRICT  
May 10, 2016**

President St. Cyr called the meeting to order at 6:45p.m.

**ROLL CALL:**

**Trustees:** Present: Martin, Mull, Onan, and St. Cyr. Absent: Driver, Holmes, and Ridder.

**Staff:** Carol Dolin.

**Visitors:** Sheri Miller, Charmm'd Foundation Executive Director.

**PLEDGE OF ALLEGIANCE**

**AGENDA**

The agenda was presented.

**Motion:** Mrs. Onan moved to adopt the agenda as presented. **Second:** Mull. **Roll Call:** Aye: Martin, Mull, Onan, and St. Cyr. Nay: None. Abstain: None. **Motion Carried.**

**COMMENTS BY VISITORS:** Miller introduced herself and The Charmm'd Foundation, which works with not-for-profit organizations to develop leadership with emotional intelligence and self-reflection. Clients of Charmm'd are leaders of organizations in the Zion-Benton area, Lake Forest/Lake Bluff area, and New Trier Township.

**UNFINISHED BUSINESS**

The Board requested that Miller present the process Charmm'd would follow in administering a 360 degree evaluation of the library director.

**NEW BUSINESS**

None

**EXECUTIVE SESSION:**

**Motion:** Mull moved to enter Executive Session under 5 ILCS 120/2(c)(1). **Second:** Onan

**Roll Call:** Aye: Martin, Mull, Onan, and St. Cyr. Nay: None. Abstain: None. **Motion Carried.**

**TIME OUT:** 7:25pm

**Motion:** Martin moved to approve a revised process to include a self-evaluation by Dolin submitted to the Board for approval to be given to Charmm'd to get input from the leadership team. Charmm'd will also administer an engagement survey of staff, leadership team, director, and trustees, which will be used to develop goals for the coming year. **Second:** Mull. **Roll Call:** Aye: Martin, Mull, Onan, and St. Cyr. Nay: None. Abstain: None. **Motion Carried.**

**ADJOURNMENT**

**Motion:** Mrs. Onan moved to adjourn the meeting. **Second:** Martin. **Roll Call:**  
Aye: Martin, Mull, Onan, St. Cyr. Nay: None. Abstain: None. **Motion Carried.**

The meeting adjourned at 7:30 p.m.

Approved: May 24, 2016

Signed:       /s/ Matthew St. Cyr  
                  President

Attest:        /s/ Mary Martin  
                  Secretary

Recording Secretary: Carol Dolin