

**MINUTES OF THE REGULAR BOARD MEETING EXECUTIVE SESSION
OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT
January 26, 2016**

The purpose of the Executive Session was to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees. 5 ILCS 120/2(c)(1).

President St. Cyr called the meeting to order at 7:33 p.m.

ROLL CALL: Present: Wendy Driver; Jacqueline Holmes; Mary Martin; Amy Onan; Dale Ridder; and Matthew St. Cyr. Absent: Beverly Mull. Staff Present: Carol Dolin.

Mrs. Dolin reviewed three requests for extended leave, which require Board approval.

The first request is for a Department Head who requested six month of leave due to health reasons. She submitted paperwork for FMLA and has accrued paid leave for 12-13 weeks. The remaining three months would be unpaid, which must be approved by the Board. Mrs. Dolin approved the FMLA portion of the leave, but is uncertain about the additional time away. Strategic Planning is a difficult time to be without a Department Head for that length of time.

Two part time employees requested 8-10 weeks of maternity leave. Existing staff are able to take on additional hours or shift responsibilities while the employees are on leave. Both employees are outstanding performers. Mrs. Dolin recommends approving these requests.

The board reconvened in open session at 8:12 p.m.

Approved: February 23, 2016

Signed: /s/ Matthew St. Cyr
President

Attest: /s/ Mary Martin
Secretary

Recording Secretary: Carol Dolin

Reviewed 2/23/16 and retained. CD
Reviewed 9/27/16 and retained. CD
Reviewed 2/28/17 and released. CD