

MINUTES OF THE REGULAR MONTHLY BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

March 26, 2019

President Beverly Mull called the meeting to order at 6:32 PM.

ROLL CALL

Present: J. Holmes, R. Kauth, A. Onan, M. Martin, L. Sandoval, W. Driver* & B. Mull

Absent: None (**W. Driver exited meeting at 9:00 PM**)

Staff Present: M. Jacobsen, M. Brumbaugh, S. Torrez, D. Abron, S. Johnson, G. Miller, N. Hyten (*B. Busch, F. Rogers, E. Martinez, M. Patino, P. Pavelski, G. Serrano, B. Baumgartner*)

Visitors Present: Mark A. Ritzman, Library Lawyer and several community members.

AGENDA

The agenda was presented for approval.

MOTION: J. Holmes moved to adopt the agenda with the following edits:

Remove item D under section V and remove item E under section IX.

Second: W. Driver

Roll Call:

Aye: J. Holmes, R. Kauth, M. Martin, A. Onan, L. Sandoval, W. Driver

Nay: -0-

Abstain: -0-

Motion Carried.

COMMENTS BY VISITORS

Twenty-seven persons commented on the Library District's program, the Drag Queen Story Hour (11 in favor, 15 against, and 1 neutral).

One person expressed their opinion about expanding the library.

MINUTES

The minutes from the February 26, 2019 Regular Meeting were presented and the following changes were proposed: change vote for Trustee Kauth from Aye to Abstain under the Financial Committee Meeting minutes approval section; change wording of approval vote for the Search Warrant Policy; and add the purpose for the Executive Session Meeting.

MOTION: R. Kauth moved to adopt the amended minutes from the February 26, 2019 Regular Meeting.

Second: A. Onan

Roll Call:

Aye: R. Kauth, M. Martin, A. Onan, L. Sandoval, W. Driver, J. Holmes

Nay: -0-

Abstain: -0-

Motion Carried.

The minutes from the February 26, 2019 Executive Session will be presented at the next meeting.

The minutes from the March 5, 2019 Diversity and Inclusion Committee Meeting were presented.

MOTION: A. Onan moved to adopt the minutes from March 5, 2019 Diversity and Inclusion Committee Meeting as presented.

Second: J. Holmes

Roll Call:

Aye: A. Onan, L. Sandoval, W. Driver, J. Holmes, M. Martin

Nay: -0-

Abstain: R. Kauth

Motion Carried.

TREASURER'S AND INVESTMENT REPORTS

The benefits of the new interest income were discussed. Everyone is pleased with this new revenue stream. The miscellaneous income line is showing 3,203.97% increase due to an unexpected insurance income. The increase in payments to other libraries was noted and will be discussed with the new circulation manager.

BILLS

The bills for February 2019 were presented.

MOTION: W. Driver moved to adopt the February 2019 bills as presented.

Second: J. Holmes

Roll Call:

Aye: W. Driver, J. Holmes, R. Kauth, M. Martin, A. Onan, B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

LIBRARY DIRECTOR'S REPORT

Statistical Report: Members of the Board questioned if the donation of books to the Metra Train Station had been discontinued due to lack of stats. This program is still in effect and Mr. Jacobsen will speak to staff and volunteers about gathering statistics for future use.

Narrative Report: The Traveling Library operations are being transferred from

Information Services to Materials Handling, and so will one staff member.

Incident Report: The length of a suspension was questioned. Mr. Jacobsen explained that the length of the suspension is justified because the offense was sexual harassment of staff. Other area agencies were called and warned about this individual.

Tentative Fiscal Year Board Calendar: A new public comment policy will be added to the agenda for next month. Other policies which may be brought forward for review include the Community Table Use Policy.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Collection Development Policy

MOTION: R. Kauth moved to adopt the Collection Development Policy and supplemental materials as presented.

Second: L. Sandoval

Roll Call:

Aye: J. Holmes, R. Kauth, M. Martin, A. Onan, L. Sandoval, B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

Winthrop Harbor Sheridan Road TIF.

The issue of the Winthrop Harbor Sheridan Road TIF is tabled until further notice.

Organizational Chart Update

MOTION: A. Onan moved to approve the Organizational Chart as presented.

Second: M. Martin

Roll Call:

Aye: M. Martin, A. Onan, L. Sandoval, J. Holmes, R. Kauth, B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

Collection Box Policy

MOTION: A. Onan moved to adopt the Collection Box Policy as presented.

Second: R. Kauth

Roll Call:

Aye: A. Onan, L. Sandoval, J. Holmes, R. Kauth, M. Martin, B. Mull

Nay: -0-

Abstain: -0-
Motion Carried.

EXECUTIVE SESSION

The Board went into Executive Session at 9:27 PM to discuss personnel matters.

MOTION: Trustee A. Onan moved to go into Executive Session in accordance with 5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Zion-Benton Public Library District.

Second: M. Martin

Roll Call:

Aye: A. Onan, L. Sandoval, J. Holmes, R. Kauth, M. Martin, B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

ADJOURNEMENT

MOTION: A. Onan moved to adjourn the meeting at 10 PM.

Second: M. Martin

Roll Call:

Aye: Aye: A. Onan, L. Sandoval, J. Holmes, R. Kauth, M. Martin, B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

The meeting adjourned at 10:00 PM

Approved:

Signed

Attested

Recording Secretary: S. Torrez & S. Johnson