

ZION-BENTON PUBLIC LIBRARY DISTRICT REGULAR MONTHLY BOARD MEETING
Place: Zion-Benton Public Library, Meeting Room B, 2400 Gabriel Ave., Zion, IL 60099
6:30 p.m. Tuesday, July 25, 2017

AGENDA

I. CALL TO ORDER & ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. AGENDA

- ACTION** a. Adopt Agenda.

IV. COMMENTS BY VISITORS

Visitors are asked to identify themselves by stating their name and organization or purpose. General visitor comments are invited at this time and limited to five minutes or less. Visitor comments specific to an agenda item may be allowed at the beginning of the agenda item's discussion.

V. MINUTES

- | | | |
|---------------|---|-------------------|
| ACTION | a. Approve minutes from the 6/27/17 Regular Meeting. | Enclosed |
| ACTION | b. Approve Minutes from the 6/29/17 Special Meeting. | To be distributed |
| ACTION | c. Approve Minutes from the 6/29/17 Special Meeting Executive Session | To be distributed |
| ACTION | c. Approve minutes from the 7/7/17 Special Meeting. | Enclosed |
| ACTION | d. Approve minutes from the 7/7/17 Special Meeting Executive Session. | Enclosed |
| ACTION | e. Approve minutes from the 7/17/17 Special Meeting | To be distributed |
| ACTION | d. Approve Minutes from the 7/17/17 Special Meeting Executive Session | To be distributed |

VI. TREASURER'S AND INVESTMENT REPORT AND BILLS

- | | | |
|---------------|---|-------------------|
| | a. Treasurer's Report and Investment Report: Ending 06/30/17. | To be distributed |
| ACTION | b. Bills: June 2017. | Enclosed |

VII. BOARD COMMITTEE REPORTS

- a. None

VIII. LIBRARY ASSISTANT DIRECTOR'S REPORT

- | | | |
|----|---|-------------------|
| a. | Statistical Report. | Enclosed |
| b. | Narrative Report / Accentuate the Positive | Enclosed |
| c. | Incident Report for June 2017. | Enclosed |
| d. | Communications. | To be Distributed |
| e. | Trustee Development - | |
| 1. | <i>Serving our Public 3.0</i> , Chapter 4: Facility | Enclosed |
| 2. | <i>Serving our Public 3.0</i> : Chapter 5: Technology | Enclosed |

IX. UNFINISHED BUSINESS

- | | | |
|---------------|------------------------------|------------|
| ACTION | a. New Bank Signature Card | At Meeting |
| ACTION | b. Auditor Engagement Letter | Enclosed |

X. NEW BUSINESS

- | | | |
|---------------|---|-------------------|
| ACTION | a. Approval of the Tentative Budget & Appropriation Ordinance | To be distributed |
| ACTION | b. New Policy – Code of Conduct | Enclosed |

XI. EXECUTIVE SESSION

- a. 5 ILCS 120/2 (c)(1).

XI. ADJOURNMENT

- ACTION** a. Move to Adjourn.