

MINUTES OF THE REGULAR MONTHLY BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

February 25, 2020

Board President B. Mull called the meeting to order at 6:33 PM.

ROLL CALL

Present: W. Driver, M. Martin, S. Latif & B. Mull

Absent: R. Kauth A. Onan, J. Smith

Staff Present: Mikael Jacobsen, Sara Torrez

Visitors Present: Mariama Bah, New Tech Student

AGENDA

The Agenda presented and reviewed for approval.

MOTION: W. Driver moved to adopt the agenda as presented.

Second: M. Martin

Roll Call:

Aye: All in favor.

Nay: None opposed.

Abstain: -0-

Motion carried.

COMMENTS BY VISITORS

None.

MINUTES

The minutes from the January 28th Regular Meeting, the January 28th Executive Meeting, and the January 31st Strategic Planning Meeting presented.

MOTION: W. Driver moved to approve minutes from the January 28th Regular Meeting, the January 28th Executive Meeting, and the January 31st Strategic Planning Meeting as presented.

Second: S. Latif

Roll Call:

Aye: All in favor.

Nay: None opposed.

Abstain: -0-

Motion carried.

TREASURER'S AND INVESTMENT REPORTS

The Quarterly Investment Report for January 2020 was reviewed and discussed. The Board reviewed and discussed the bills for January 2020.

BILLS

The bills for January 2020 presented.

MINUTES OF THE REGULAR MONTHLY BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

MOTION: W. Driver moved to approve the January 2020 bills as presented.

Second: M. Martin

Roll Call:

Aye: W. Driver, S. Latif, M. Martin, & B. Mull

Nay: None

Abstain: -0-

Motion carried.

LIBRARY DIRECTOR'S REPORT

Statistical: Trustee W. Driver is pleased with the increased numbers of library card registrations. Trustee S. Latif would like to see incentives for kids receiving their first library card, a small token of appreciation; such as a small wallet to hold the newly acquired library card. Trustee B. Mull commented on missing the section that focuses on Trustee and Staff Community Involvement Reports.

Narrative: Director M. Jacobsen reports that the Strategic Planning is moving forward. The Board is impressed with the award and grant received by Teen Services Manager Dawn Abron.

Incident: The Board would like to know more details regarding incidents, suspensions, and follow through with suspension periods.

Tentative Fiscal Year Calendar: Calendar items discussed.

UNFINISHED BUSINESS

None.

NEW BUSINESS

New Tech High School Student Presentation

Mariama Bah presented a speech which she will also present at a state level competition. Board members provided feedback and wished her the best at the competition.

Smoke Free Workplace Policy Review.

The Smoke Free Workplace Policy options were discussed.

MOTION: W. Driver moved to adopt and approve option 2, to provide a smoke and tobacco free environment for all.

Second: M. Martin.

Roll Call:

Aye: All in favor.

Nay: None Opposed.

**MINUTES OF THE REGULAR MONTHLY BOARD MEETING OF
THE ZION-BENTON PUBLIC LIBRARY DISTRICT**

Abstain: -0-
Motion carried.

Confidentiality Policy Review.

The discussion of the Confidentiality Policy has been tabled until the next meeting of the Zion-Benton Public Library Board of Trustees.

Outstanding Check Policy.

MOTION: W. Driver moved to approve the Outstanding Check Policy as presented.

Second: M. Martin

Roll Call:

Aye: All in favor.

Nay: None opposed.

Abstain: -0-

Motion carried.

Zion TIF Discussion.

The Board recommends that the Library remain neutral at all future meetings regarding the current Zion TIF.

Cellular Booster Purchase.

MOTION: W. Driver moved to approve the Cellular Booster Purchase proposal as presented.

Second: S. Latif

Roll Call:

Aye: W. Driver, S. Latif, M. Martin, & B. Mull

Nay: None opposed.

Abstain: -0-

Motion carried.

EXECUTIVE SESSION

The Board did not enter into an Executive Session.

ADJOURNMENT

The meeting adjourned at 7:35 PM.

Approved: 3/31/2020

Signed: /s/ Beverly Mull, Board President

Attested: /s/ Amy Onan, Vice President

Recording Secretary: S. Torrez