

MINUTES OF THE REGUALR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

March 31, 2020

Board President B. Mull called the meeting to order at 6:30 PM.

ROLL CALL

Present: W. Driver, A. Onan, J. Smith, R. Kauth* & B. Mull

Absent: S. Latif, M. Martin

Staff Present: M. Brumbaugh, S. Torrez, M. Jacobsen, J. Lee

Visitors Present: J. Lee, New Hire.

AGENDA

The agenda was presented for approval. *R. Kauth entered meeting right after roll call and was able to vote on this motion.*

MOTION: W. Driver

SECOND: A. Onan

Roll Call:

Aye: R. Kauth, A. Onan, J. Smith, & B. Mull

Nay: -0-

Abstain: -0-

Motion carried.

COMMENTS BY VISITORS

M. Jacobsen introduced James Lee, newly hired Maintenance and Security Supervisor, to the Board. The Board welcomed Jim to the team.

MINUTES

The minutes of the February 25th Regular Board Meeting were presented.

MOTION: W. Driver moved to approve the Minutes of the February 25th Regular Board Meeting as presented.

SECOND: B. Mull

Roll Call:

Aye: W. Driver, B. Mull

Nay: -0-

Abstain: R. Kauth, A. Onan, J. Smith

Motion Carried.

TREASURERS REPORT

The Treasurer's Report discussed. Board President B. Mull asked for clarification on a few things, including the transfer of \$50,000. M. Jacobsen clarified the movement of funds.

BILLS

MINUTES OF THE REGUALR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

The bills for February 2020 were discussed **S. Latif entered meeting at 6:36 PM and was able to vote on this motion.**

MOTION: R. Kauth moved to approve the bills as presented.

SECOND: W. Driver

Roll Call:

Aye: W. Driver, R. Kauth, S. Latif, A. Onan, J. Smith, & B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

LIBRARY DIRECTORS REPORT

Statistical: No comments.

Narrative: Board President B. Mull appreciates that the Trustee Training section was restored. Trustee S. Latif inquired as to the impact this COVID-19 pandemic is having on Census programming and advertising the library had been planning to do. M. Jacobsen states that the library will continue its online efforts to promote the Census as much as possible.

Incident: The Board inquired as to the name that appears in the report. M. Jacobsen clarified that a patron name was accidentally left in the Incident report for February 2020.

Tentative Fiscal Year Board Calendar: In light of the pandemic, and due to the Governor of Illinois' Stay at Home Order, currently through April 30th, many scheduled items have to be postponed, including several strategic planning meetings. In addition, the April Board Meeting will be conducted remotely. M. Jacobsen suggests that no Major Business be discussed at remote meetings. Board President B. Mull asked for clarification regarding the strategic planning communications.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Resolution 19/20-R-3. Resolution Adopting Temporary Sick Leave

The Resolution was discusses and amended to allow temporary leave be used first for all employees, regardless of status.

MOTION: R. Kauth moved to adopt the Resolution as amended.

SECOND: A. Onan

Roll Call:

Aye: A. Onan, J. Smith, W. Driver, R. Kauth, S. Latif,

Nay: -0-

MINUTES OF THE REGUALR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

Abstain: -0-
Motion Carried.

COVID-19 Response Discussion

The Library's efforts during the COVID-19 Pandemic were discussed.

EXECUTIVE SESSION

The Board did not enter into Executive Session.

ADJOURNMENT

The Board Meeting adjourned at 7:27 PM.

MOTION: W. Driver moved to adjourn the Regular Board Meeting of the Zion-Benton Public Library District.

SECOND: R. Kauth

Roll Call

AYE: W. Driver, R. Kauth, S. Latif, A. Onan, J. Smith, & B. Mull

NAY: -0-

ABSTAIN: -0-

Motion Carried.

APPROVED: 4.28.2020

SIGNED: /s/ B. Mull

ATTESTED: /s/ M. Martin

RECORDING SECRETARY: S. TORREZ