

MINUTES OF THE REGUALR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

April 28, 2020

Board President B. Mull called the meeting to order at 6:28 PM.

ROLL CALL

Present: W. Driver, A. Onan, J. Smith, R. Kauth, S. Latif*, M. Martin & B. Mull (S. Latif entered meeting at 6:34 PM and exited meeting at 7:34 PM).

Absent: None

Staff Present: M. Brumbaugh, S. Torrez, M. Jacobsen

Visitors Present: None.

AGENDA

The agenda was presented for approval. Adding section D. COVID-19 under New Business was proposed *S. Latiff entered meeting at 6:34 PM and was able to vote on this motion.*

MOTION: W. Driver motioned to approve the agenda as amended.

SECOND: M. Martin

Roll Call:

Aye: R. Kauth, S. Latif, M. Martin, A. Onan, J. Smith, & B. Mull

Nay: -0-

Abstain: -0-

Motion carried.

COMMENTS BY VISITORS

None.

MINUTES

The minutes of the March 31st Regular Board Meeting were presented.

MOTION: J. Smith moved to approve the Minutes of the March 31st Regular Board Meeting as presented.

SECOND: A. Onan

Roll Call:

All in favor. None opposed.

Motion Carried.

TREASURERS REPORT

The Treasurer's Report was discussed. Money transfer due to Director M. Jacobsen leaving discussed.

BILLS

The bills for March 2020 were discussed.

MOTION: R. Kauth moved to approve the bills as presented.

SECOND: W. Driver

MINUTES OF THE REGUALR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

Roll Call:

Aye: M. Martin, A. Onan, J. Smith, W. Driver, R. Kauth, S. Latif, & B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

LIBRARY DIRECTORS REPORT

Statistical: Library card renewals appear to be up. This is a direct result of auto renewals due to the COVID-19 pandemic library closing.

Narrative: Trustee B. Mull questioned the Martin Petersen work done on the humidifier. This was a necessary repair not covered under the current contract.

Incident: Only one incident discussed. Lower number of incidents a direct result of the library closing due to the COVID-19 pandemic.

Tentative Fiscal Year Board Calendar: The Tentative Fiscal Year Board Calendar was discussed.

UNFINISHED BUSINESS

Confidentiality Policy.

MOTION: A. Onan moved to approve the Confidentiality Policy as presented.

SECOND: W. Driver

Roll Call:

Aye: A. Onan, J. Smith, W. Driver, R. Kauth, S. Latif, M. Martin & B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

NEW BUSINESS

First review of the 2020/2021 Fiscal Year Budget

The 2020/2021 Fiscal Year Budget was discussed at length.

First Review of 2020/2021 Salary Schedule

The 2020/2021 Salary Schedule was discussed at length.

Review Investment Policy

The Investment Policy reviewed and discussed.

MOTION: R. Kauth moved to adopt the Investment Policy as presented.

SECOND: M. Martin

Roll Call:

Aye: J. Smith, W. Driver, R. Kauth, S. Latif, M. Martin, A. Onan, & B. Mull

MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

Nay: -0-
Abstain: -0-
Motion Carried.

COVID-19 Response Discussion

The Library's efforts during the COVID-19 Pandemic were discussed.

EXECUTIVE SESSION

The Board did not enter into Executive Session.

ADJOURNMENT

The Board Meeting adjourned at 8:16 PM.

MOTION: W. Driver moved to adjourn the Regular Board Meeting of the Zion-Benton Public Library District.

SECOND: R. Kauth

Roll Call

AYE: W. Driver, R. Kauth, S. Latif, A. Onan, J. Smith, & B. Mull

NAY: -0-

ABSTAIN: -0-

Motion Carried.

APPROVED: 5/26/2020

SIGNED: B. Mull, President

ATTESTED: M. Martin, Secretary

RECORDING SECRETARY: S. TORREZ