

# **MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT**

September 29, 2020

Board President B. Mull called the meeting to order at 6:30 PM.

## **ROLL CALL**

Present: R. Kauth, M. Martin, A. Onan, J. Smith & B. Mull

Absent: S. Latif

Staff Present: M. Brumbaugh, S. Torrez

Visitors Present: Scott Harrod, Jacqueline Holmes, Megan B.

## **AGENDA**

The agenda was presented for approval.

MOTION: R. Kauth motioned to approve the agenda as presented.

SECOND: M. Martin

Roll Call:

Aye: R. Kauth, M. Martin, A. Onan, Smith, & B. Mull

Nay: -0-

Abstain: -0-

Motion carried.

## **COMMENTS BY VISITORS**

Jacqueline Holmes asked about the current Trustee vacancy. President B. Mull responded that the seat will remain vacant until the General Election in April 2021. Anyone interested in running for the Board is welcome to pick up an Election Packet from the Administration office during the allotted timeframe. There will be three open seat running in the General Election.

## **MINUTES**

The minutes of the August 25<sup>th</sup> Special Budget & Appropriation Meeting were presented.

MOTION: R. Kauth moved to approve the Minutes of the August 25<sup>th</sup> Special Budget & Appropriation Meeting as presented.

SECOND: J. Smith

Roll Call:

Aye: M. Martin, A. Onan, J. Smith, R. Kauth & B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

The minutes of the August 25<sup>th</sup> Regular Meeting were presented.

MOTION: M. Martin moved to approve the Minutes of the August 25<sup>th</sup> Regular Meeting as presented.

SECOND: R. Kauth

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Roll Call:

Aye: M. Martin, A. Onan, J. Smith, R. Kauth, & B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

## TREASURERS REPORT

The August 2020 Treasurer's Report was discussed.

## BILLS

The bills for August 2020 were discussed.

MOTION: M. Martin moved to approve the bills as presented.

SECOND: J. Smith

Roll Call:

Aye: M. Martin, A. Onan, J. Smith, R. Kauth & B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

## LIBRARY DIRECTORS REPORT

**Statistical:** The stats were discussed.

**Narrative:** Excellent visual aid in the included map showing the prevalence of the spread of COVID-19 in Lake County. Trustee Smith inquired as to the number of currently vacant positions within the Library. There are currently six positions that are vacant; three fulltime and three part-time. Trustee Onan complimented the make and take program.

**Incident:** None.

**Tentative Fiscal Year Board Calendar:** The Tentative Fiscal Year Board Calendar was discussed. Due to the sudden departure of the Interim Director, certain items have been pushed back slightly.

## UNFINISHED BUSINESS

### Director Search Discussion.

The ongoing search for a Director continues. This will be discussed further in Executive Session.

## NEW BUSINESS

### IMRF Authorized Agent Assignment.

MOTION: A. Onan moved to make Assistant Director, Mollie Brumbaugh, the current IMRF Authorized Agent until a permanent Director is hired.

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SECOND: R. Kauth

Roll Call:

Aye: M. Martin, A. Onan, J. Smith, R. Kauth, & B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

### **Resolution to Determine Estimate of Funds Needed for Fiscal Year 2020-2021**

The Resolution was discussed. Amendment to correct the years listed in the first part of the Resolution was proposed.

MOTION: A. Onan moved to approve the Resolution to Determine Estimate of Funds Needed for Fiscal Year 2020-2021 as amended.

SECOND: M. Martin

Roll Call:

Aye: A. Onan, J. Smith, R. Kauth, & B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

### **Resolution Concerning the Release of Closed Session Minutes.**

MOTION: R. Kauth moved to approve the Resolution Concerning the Release of Closed Session Minutes as presented.

SECOND: A. Onan

Roll Call:

Aye: J. Smith, R. Kauth, M. Martin, A. Onan, & B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

### **Investment Discussion – CD due in early October/Ehler’s.**

The upcoming due CD was discussed.

### **EXECUTIVE SESSION**

The Board entered Executive Session at 7:35 PM in accordance with 5 ILCS 120/2(c)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Zion-Benton Public Library District.

# **MINUTES OF THE REGUALR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT**

## **ADJOURNMENT**

Board President B. Mull adjourned the Board Meeting at 8:37 PM.

APPROVED: 10/29/2020

SIGNED: /S/ B. Mull, President

ATTESTED: /S/ M. Martin, Secretary

RECORDING SECRETARY: S. TORREZ