

# **MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT**

**February 23, 2021**

Board President B. Mull called the meeting to order at 6:31 PM.

## **ROLL CALL:**

Present: R. Kauth, S. Latif, M. Martin, A. Onan, J. Smith, B. Mull

Absent: None.

Staff Present: S. Torrez, D. Abron, A. Moreno, K.Nevins, J.Lacson, P. Pavelski, K. Nichols

Visitors Present: Jacqueline Holmes – Private Citizen, Scott Harrod – Private Citizen

## **AGENDA**

The Agenda was presented for approval. Amendment proposed was to strike item E under Section V. Minutes.

MOTION: A. Onan motioned to approve the agenda as amended.

SECOND: J. Smith

Roll Call:

Aye: R. Kauth, S. Latif, M. Martin, A. Onan, J. Smith, & B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

## **COMMENTS BY VISITORS**

None.

## **MINUTES**

**The minutes of the January 26, 2021 Regular Board Meeting were presented for approval.**

MOTION: A. Onan moved to approve the January 26, 2021 Regular Board Meeting minutes as presented.

SECOND: J. Smith

Roll Call:

Aye: R. Kauth, S. Latif, M. Martin, A. Onan, J. Smith, & B. Mull

Nay: -0-

Abstain: B. Mull

Motion Carried.

**The minutes of the January 26, 2021 Regular Board Meeting Executive Session were presented for approval.**

Tabled until March Board Meeting.

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**The minutes of the December 8, 2020 Special Meeting were presented for approval.**

MOTION: R. Kauth moved to approve the December 8, 2020 Special Meeting minutes as presented.

SECOND: A. Onan

Roll Call:

Aye: R. Kauth, S. Latif, M. Martin, A. Onan, J. Smith, & B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

**The minutes of the December 8, 2020 Special Meeting Executive Session were presented for approval.**

MOTION: J. Smith moved to approve the December 8, 2020 Special Meeting Executive Session minutes as presented.

SECOND: A. Onan

Roll Call:

Aye: R. Kauth, S. Latif, M. Martin, A. Onan, J. Smith, & B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

**The minutes of the January 19, 2021 Finance Committee Meeting were presented for approval.**

This item was struck from Agenda.

### **TREASURERS REPORT**

The January 2021 Treasurer's Report was presented for review.

### **BILLS**

The bills for January 2021 were presented for review.

MOTION: R. Kauth moved to approve the January 2021 bills as presented.

SECOND: S. Latif

Roll Call:

Aye: R. Kauth, S. Latif, A. Onan, M. Martin, J. Smith, B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

### **LIBRARY DIRECTORS REPORT**

Discussion of the Statistical and Narrative reports was combined. The board is

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pleased with all staff efforts to maintain the collection in line with diversity standards and maintaining safety standards for all.

## **UNFINISHED BUSINESS**

### **Director's Search**

The search for a new Library Director continues. The Board hopes to have more information for staff soon.

## **NEW BUSINESS**

### **Library Lobby Re-Opening Discussion.**

Staff efforts to re-open the library lobby were praised by the Board.

### **Budget Planning for Next Fiscal Year Discussion**

The Board requested to discuss this item further in Executive Session and a decision tabled until the next Board Meeting.

### **Trustee Education – Serving Our Public Chapters 10-13**

As part of the Per Capita Grant requirements for next Fiscal Year, Chapters 10-13 of Serving the Public were reviewed and discussed.

## **EXECUTIVE SESSION**

The Board voted to enter Executive Session in accordance with 5 ILCS 120/2(c)(1); to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

MOTION: S. Latif

SECOND: M. Martin

Roll Call:

Aye: R. Kauth, S. Latif, M. Martin, A. Onan, J. Smith, & B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

The Board exited Executive Session and reconvened in Open Session at 8:19 PM.

### **Manager Incentives**

MOTION: A. Onan moved to approve manager incentive for March and April 2021.

SECOND: M. Martin

Roll Call:

Aye: R. Kauth, S. Latif, M. Martin, A. Onan, J. Smith, & B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

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## Budget Plans

MOTION: A. Onan moved to for Rosemary Kauth to proceed with budget plans.

SECOND: R. Kauth

Roll Call:

Aye: R. Kauth, S. Latif, M. Martin, A. Onan, J. Smith, & B. Mull

Nay: -0-

Abstain: -0-

Motion Carried.

## American Express Representative Recommendation

Dawn Abron designated American Express representative.

## ADJOURNEMENT

President B. Mull adjourned the meeting at 8:35 PM.

**APPROVED:** 3/30/2021  
DATE

**SIGNED:** /S/ Beverly Mull  
PRESIDENT

**ATTESTED:** /S/ Mary Martin  
SECRETARY

**RECORDING SECRETARY:** S. Torrez  
Administrative Assistant