

MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

June 29, 2021

Board President A. Onan called the meeting to order at 6:33 PM.

ROLL CALL:

Present: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B. Price, & A. Onan

Absent: None.

Staff Present: S. Torrez, R. Smith

Visitors Present: Jacqueline Holmes, Private Citizen

AGENDA

The Agenda was presented for approval. Several amendments were proposed and discussed.

MOTION: W. Driver motioned to approve the agenda, with the proposed amendments.

SECOND: R. Kauth

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

COMMENTS BY VISITORS

Jacqueline Holmes expressed her joy that the Library is now back open to the public. She inquired as to when Notary Service would be restored. R. Smith stated that she will inquire with staff to reinstate this service as soon as possible.

MINUTES

The minutes of the May 25, 2021 Regular Meeting and the June 15, 2021 Special Meeting were presented for approval.

MOTION: W. Driver moved to approve the Regular Meeting for May 25, 2021 and the June 15, 2021 Special Meeting minutes as presented.

SECOND: T. Adams

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

The minutes of the May 25, 2021 Regular Meeting Executive Session were presented for approval.

MOTION: S. Latif moved to approve the May 25, 2021 Regular Meeting Executive

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Session minutes as presented.

SECOND: W. Driver

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

TREASURERS REPORT

The May 2021 Treasurer's Report was presented for review.

BILLS

The bills for May 2021 were presented for review.

MOTION: R. Kauth moved to approve the May 2021 bills as presented.

SECOND: W. Driver

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

LIBRARY DIRECTORS REPORT

Statistical Report for May 2021: The requested statistics were included in this month's report. Trustee Kauth requested additional stats for ILL items sent out. They will be in next month's report.

Narrative Report for May 2021: Trustee A. Onan expressed her enjoyment of the Kohl's Children Museum program, which runs through August 2021. Director Smith expressed her appreciation for the Directors University program, which she is attending online via Zoom. This virtual program has proven beneficial for her. Trustee asked for explanations on some social media screenshots that are now included in the Narrative reports.

Tentative Fiscal Year Board Calendar: The calendar was reviewed and no changes were discussed.

UNFINISHED BUSINESS

None.

NEW BUSINESS

COVID Sick Time Extension

MOTION: W. Driver moved to extend the timeframe of the current COVID sick

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time to 12/31/2021.

SECOND: T. Adams

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

Trustee Communications

MOTION: T. Adams moved to approve the Trustee Communications form as presented. Trustees can choose one of two options.

SECOND: W. Driver

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

Approval of Working Budget

Trustee R. Kauth wants it noted that she heavily encouraged the board to vote on and approve a 4% across the board raise for all staff instead. The Board was evenly split on this decision, but ultimately decided on 3.5% across the board raises for all staff.

MOTION: W. Driver moved to approve the working budget for FY 2021/2022 with the salary range schedule as presented and to include a 3.5% across the board raise for all staff.

SECOND: M. Martin

Roll Call:

Aye: T. Adams, W. Driver, S. Latif, M. Martin, B. Price, & A. Onan

Nay: R. Kauth

Abstain: -0-

Motion Carried.

Non-Resident Fee Approval

MOTION: W. Driver moved to approve the Non-Resident Fee for FY 2021/2022 as presented, at \$160.00 for the year.

SECOND: B.M. Price

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B. Price, & A. Onan

Nay: -0-

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Abstain: -0-
Motion Carried.

Auditor Proposal Discussion

The board discussed and heavily encouraged the Director to pursue the current proposal from Eder Casella. They will approve the contract at the next Board meeting.

Treasurer Resignation and Nominations

Rosemary Kauth has decided to resign her position as Board Treasurer. She will remain on the Board as a Trustee. President Onan opened the floor for nominations for a new Treasurer. Trustee Latif nominated Trustee Driver. Trustee Adams seconded the nomination for Trustee Driver. President Onan called for a vote to install Trustee Driver as new Treasurer. All in favor, none opposed. Trustee Driver is now the new Board Treasurer.

EXECUTIVE SESSION

The Board entered into Executive Session at 7:39 PM for the purpose to discuss evaluation.

The Board reconvened in Open Session at 8:03 PM.

ADJOURNEMENT

President A. Onan adjourned the meeting at 8:03 PM.

APPROVED: 7/27/20201
DATE

SIGNED: /S/ A. Onan
PRESIDENT

ATTESTED: /S/ M. martin
SECRETARY

RECORDING SECRETATRY: S. Torrez
Administrative Assistant