

ZION-BENTON PUBLIC LIBRARY DISTRICT REGULAR MONTHLY BOARD MEETING

LOCATION: Zion-Benton Public Library | Meeting Room A & B

2400 Gabriel Ave. | Zion, IL 60099 | 847.872.4680

DATE: **TUESDAY, SEPTEMBER 28, 2021** | TIME: **6:30 PM**

AGENDA

I. CALL TO ORDER & ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. AGENDA

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| ACTION | a. Approve remote attendance by trustees under 5 ILCS 120/7 a. I personal illness or disability | If required |
| ACTION | b. Adopt Agenda. | Enclosed |

IV. COMMENTS BY VISITORS

Visitors are asked to identify themselves by stating their name and organization or purpose. General visitor comments are invited at this time to five minutes or less. Visitor comments specific to an agenda item will be allowed at the beginning of the agenda item's discussion.

V. MINUTES

- | | | |
|--------|---|----------|
| ACTION | a. Approve Minutes from the August 31, 2021 Budget and Appropriation Meeting. | Enclosed |
| ACTION | b. Approve Minutes from the August 31, 2021 Regular Meeting | Enclosed |
| ACTION | c. Approve Minutes from the July 27, 2021 Regular Meeting | Enclosed |
| ACTION | d. Approve Minutes from the July 27, 2021 Regular Meeting Executive Session | To Come |

VI. TREASURER'S AND INVESTMENT REPORT AND BILLS

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| | a. Treasurer's Report for August 2021 | Enclosed |
| ACTION | b. Approve Bills for August 2021 | Enclosed |

VII. LIBRARY DIRECTOR'S REPORT

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| a. | Statistical Report for August 2021 | Enclosed |
| b. | Narrative Reports for August 2021 | Enclosed |

VIII. UNFINISHED BUSINESS

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| ACTION | a. Security Monitor Policy Approval | Enclosed |
| ACTION | b. Whistleblower Retaliation Policy Approval (to replace page 64 in Personnel Policy) | Enclosed |

IX. NEW BUSINESS

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| a. | Review ZBPLD Organization Chart | Enclosed |
| b. | Juneteenth Holiday Discussion | Enclosed |
| c. | Secretary's Audit of Open Minutes for FY 2020.2021 | Enclosed |
| d. | RESOLUTION TO DETERMINE ESTIMATE OF FUNDS NEEDED FOR FISCAL YEAR 2021/2022 | Enclosed |
| e. | Safety & Security Procedures Discussion | |

X. EXECUTIVE SESSION

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| ACTION | a. 5 ILCS 120/2(c)(1 or 2 or 3) if necessary | |
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XI. ADJOURNMENT

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| ACTION | a. Action taken pursuant to discussion during Executive Session | |
| ACTION | b. Move to Adjourn | |