

# **MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT**

**October 26, 2021**

Board Vice President S. Latif called the meeting to order at 6:33 PM.

## **ROLL CALL:**

Present: W. Driver, R. Kauth, M. Martin, B. Price, T. Adams & S. Latif

Absent: A. Onan

Staff Present: S. Torrez, R. Smith

Visitors Present: None.

## **AGENDA**

Approve remote attendance by trustees under 5 ILCS 120/7 a. I personal illness or disability.

Not needed.

The Agenda was presented for approval.

MOTION: R. Kauth moved to approve the agenda as presented.

SECOND: B. Price

Roll Call: All in favor. None opposed.

Motion Carried.

## **COMMENTS BY VISITORS**

None.

## **MINUTES**

The minutes of the July 27, 2021 Regular Meeting Executive Session were tabled once again.

The minutes of the September 28, 2021 Regular Meeting were presented for approval.

MOTION: R. Kauth moved to approve the minutes of the September 28, 2021 Regular Meeting as amended, by adding the time open session reconvened and the time the meeting was adjourned.

SECOND: W. Driver

Roll Call: All in favor. None opposed.

Motion Carried.

The minutes of the September 28, 2021 Regular Meeting Executive Session were presented for approval.

MOTION: T. Adams moved to approve the minutes of the September 28, 2021 Regular Meeting Executive Session as presented.

SECOND: W. Driver

Roll Call: All in favor. None opposed.

Motion Carried.

Amend and re-approve Closed Session Minutes from August 25, 2020; September 18, 2020; September 29, 2020; November 24, 2020; December 17, 2020; December 18, 2020; December 21, 2020; January 7, 2021; January 12, 2021; January 13, 2021; January 13,

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2021; January 14, 2021; January 26, 2021; January 28, 2021; February 8, 2021; February 23, 2021; February 25, 2021; March 3, 2021; March 9, 2021; March 17, 2021; March 30, 2021; April 5, 2021

MOTION: R. Kauth moved to approve the minutes of the Closed Sessions as amended, by removing Wendy Driver from any minutes were she may have been listed after having resigned from the Board.

SECOND: B. Price

Roll Call: All in favor. None opposed.

Motion Carried.

## TREASURERS REPORT

The September 2021 Treasurer's Report was presented for review.

## BILLS

The bills for September 2021 were presented for review.

MOTION: W. Driver moved to approve the September 2021 bills as presented.

SECOND: T. Adams

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, M. Martin, B. Price, & S. Latif

Nay: -0-

Abstain: -0-

Motion Carried.

## LIBRARY DIRECTORS REPORT

**Statistical Reports for September 2021:** The statistics were discussed. The absence of the marketing report was noted.

**Narrative Reports for September 2021:** Athens last report was discussed. The board inquired as to how the patrons for the 911 exhibit were accounted for. The award received by Dawn was discussed.

**CCS Annual Report:** The annual CCS report was discussed. The value of being part of the CCS consortium was discussed. It is a great thing to be a part of.

## UNFINISHED BUSINESS

### Resolution Concerning the Release of Closed Session Minutes

MOTION: R. Kauth moved to approve the Resolution Concerning the Release of Closed Session Minutes as presented.

SECOND: B. Price

Roll Call: All in favor. None opposed.

Motion Carried.

## NEW BUSINESS

### Holiday Bonus Discussion

The board discussed whether to award holiday bonuses to staff or not. They also

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discussed the amount and whether all staff should be awarded the same amount or if full time staff should get a higher amount. The consensus was that all staff should be awarded the same amount, and this is more of a holiday gift than a salary earned.

## Levy Ordinance

The levy ordinance draft was presented for review.

## Per Capita Grant

The Per Capita Grant application was presented to the Board so that they could familiarize themselves with what was to be expected when reviewing the Serving Our Public 4.0 chapters.

## Serving Our Public 4.0 (Chapters 1-4)

The board is aware of the Per Capita Grant application requirement to review and discuss the Serving Our Public 4.0 publication by the grant application deadline.

## EXECUTIVE SESSION

The Board voted to enter Executive Session at 7:30 PM in accordance with 5 ILCS 120/2(c)(1), to discuss personnel matters.

MOTION: B. Price moved to enter into Executive Session.

SECOND: W. Driver

Roll Call: All in favor. None opposed.

Motion Carried.

## ADJOURNEMENT

The Board reconvened in open session at 8:00 PM, and no action was taken.

MOTION: W. Driver moved to adjourn the October 26, 2021 Board Meeting.

SECOND: R. Kauth

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

Vice President S. Latif adjourned meeting at 8:01 PM.

**APPROVED:** 11/30/2021  
DATE

**SIGNED:** /s/ A. Onan  
PRESIDENT

**ATTESTED:** /S/ M. Martin

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SECRETARY

**RECORDING SECRETARY:** S. Torrez  
Administrative Assistant

**RECORDING SECRETARY:** \_\_\_\_\_  
**For Executive Session**