

MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

April 26, 2022

President A. Onan called the meeting to order at 6:31 PM. As several members were not present live, a quorum was not reached. Discussion of agenda items with no action would proceed.

ROLL CALL:

Present: T. Adams**, R. Kauth, S. Latif**, B. Price, & A. Onan (**Trustees Adams and Latif present via Zoom)

Absent: W. Driver, M. Martin* (*Trustee Martin entered meeting at 6:58 PM) (Once quorum was reached, all action items were voted on))

Staff Present: S. Torrez, R. Smith, L. Frey, J. Lee

Visitors Present: John R. Minarcik, MD – Patron, and Outsource IT Solutions Group representative, Brian Bruns.

AGENDA

Approve remote attendance by trustees under 5 ILCS 120/7 a. I personal illness or disability.

6:31 pm - No action due to lack of quorum.

7:46 PM - MOTION: B. Price moved to approve remote attendance by trustees under 5 ILCS 120/7 a. I personal illness or disability.

SECOND: M. Martin

Roll Call:

Aye: T. Adams, R. Kauth, S. Latif, M. Martin, B. Price, & A. Onan.

Nay: -0-

Abstain: -0-

Motion Carried.

The Agenda was presented for approval.

The addition of the strategic planning discussion was added to new business.

6:31 - No action due to lack of quorum

7:48 - The addition of the strategic planning discussion was added to new business.

MOTION: R. Kauth moved to approve the Agenda as amended.

SECOND: B. Price

Roll Call:

Aye: T. Adams, R. Kauth, S. Latif, M. Martin, B. Price, & A. Onan.

Nay: -0-

Abstain: -0-

Motion Carried.

COMMENTS BY VISITORS

John R. Minarcik, MD – Patron introduced himself as a Pathologist with large social media following.

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Outsourced representative to speak later, under IT proposal section. Lindsay Frey, Adult Services Coordinator gave an overview presentation of the AS department in relation to the *Serving Our Public* chapters.

MINUTES

The minutes of the March 29, 2022 Regular Meeting were presented for approval.

6:36 pm - Discussion only. No action due to lack of quorum

7:48 pm - MOTION: R. Kauth moved to approve the minutes of the March 29, 2022 Regular Meeting as presented.

SECOND: B. Price

Roll Call:

Aye: T. Adams, R. Kauth, S. Latif, M. Martin, B. Price, & A. Onan.

Nay: -0-

Abstain: -0-

Motion Carried.

TREASURERS REPORT

The March 2022 Treasurer's Report was presented for review.

BILLS

The bills for March 2022 were presented for review.

6:37 pm - Discussion Only. No action due to lack of quorum

7:48 PM - MOTION: R. Kauth moved to approve the bills for March 2022 as presented.

SECOND: M. Martin

Roll Call:

Aye: T. Adams, R. Kauth, S. Latif, M. Martin, B. Price, & A. Onan.

Nay: -0-

Abstain: -0-

Motion Carried.

IMRF Resolution

The board discussed the IMRF board resolution and its possible impact on the Library's retirement pension. The Library Board is in agreement with this informational resolution from IMRF.

PRESIDENT'S REPORT

BUZ: Trustee Price provided an update to the community garden, which will be located behind the United Methodist Church in Zion.

ZBLA: No updates were provided.

TIF: No updates provided.

OTHER: Trustees were made aware of an upcoming training in Alsip. Three Trustees expressed interest. The library has exhausted its Zinnia seed supply. More can be picked up from Zion Township.

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LIBRARY DIRECTORS REPORT

Statistical Reports for March 2022: Many stats are improved and seem to reflect better data. Program attendance is gaining traction.

Narrative Reports for March 2022: All departments were praised for all their efforts. The board really liked the comment made in reference to the Teen Associate job posting.

UNFINISHED BUSINESS

Serving Our Public 4.0 (Chapters 11-13)

Chapters 11-13 will be discussed at next meeting.

*Trustee Martin Entered meeting and quorum was met. Action was taken for remaining agenda items as well as revisiting earlier items. *

Budget Planning Memo

The board discussed three recommendations from the Finance Committee: 1. closing on Sundays during the summer, 2. approving the next step in the salary range adjustment scale, and 3. approving a 4% across the board raise for all staff. The Board decided they need more data before moving to close on Sundays, but is in agreement with items 2 and 3.

MOTION: M. Martin moved to approve recommendations 2 and 3 as presented and item 1 as amended.

SECOND: B. Price

Roll Call:

Aye: T. Adams, R. Kauth, S. Latif, M. Martin, B. Price, & A. Onan.

Nay: -0-

Abstain: -0-

Motion Carried.

IT Proposal

MOTION: R. Kauth moved to approve the Outsource IT Proposal as presented.

SECOND: B. Price

Roll Call:

Aye: T. Adams, R. Kauth, S. Latif, M. Martin, B. Price, & A. Onan.

Nay: -0-

Abstain: -0-

Motion Carried.

Organization Chart

The Board is in agreement with the revised organizational chart and give the Director authority to change as needed.

NEW BUSINESS

LIMRiCC Intergovernmental Agreement

The newly approved LIMRiCC ordinance was brought to the Board's attention.

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Strategic Planning

Tabled for next meeting.

EXECUTIVE SESSION

The Board entered into Executive Session at 8 PM.

MOTION: B. Price moved to enter an Executive Session in accordance with 5 ILCS 120/2 (c) (1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Zion-Benton Public Library District. Director Smith was invited to attend.

SECOND: T. Adam

Roll Call:

Aye: T. Adams, R. Kauth, S. Latif, M. Martin, B. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

ACTION TAKEN IN EXECUTIVE SESSION

The Executive Session ended and the Board reconvened in Open Session at 8:14 pm.

Motion to adopt recommended cost of living increase as recommended by the Evaluation for the Library Director made by B. Price.

2nd by M. Martin.

Roll Call:

Aye: T. Adams, R. Kauth, S. Latif, M. Martin, A. Onan, B. Price.

Nay: -0-

Abstain: -0-

Absent: W. Driver

Motion Carried.

ADJOURNEMENT

The Board meeting adjourned at 8:18 PM.

MOTION: B. Price moved to adjourn the April 26, 2022 Regular Board Meeting

SECOND: T. Adams

Roll Call:

Aye: T. Adams, R. Kauth, S. Latif, M. Martin, B. Price, & A. Onan

Nay: -0-

Abstain: -0-

Absent: W. Driver

Motion Carried.

APPROVED: 5/31/2022
DATE

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SIGNED: /s/ A. Onan
PRESIDENT

ATTESTED: /s/ M. Martin
SECRETARY

RECORDING SECRETARY: S. Torrez
Administrative Assistant

RECORDING SECRETARY: M. Martin
For Executive Session Board Secretary