

MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

August 30, 2022

President A. Onan called the meeting to order at 6:54 PM.

ROLL CALL:

Present: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B.M. Price, & A. Onan
(**Trustee Adams present remotely via ZOOM**)

Absent: None

Staff Present: S. Torrez, R. Smith

Visitors Present: Mike Jaworek, Patron

AGENDA

Approve remote attendance by trustees under 5 ILCS 120/7 a. I personal illness or disability.

MOTION: W. Driver moved to approve remote attendance by trustees under 5 ILCS 120/7 a. I personal illness or disability.

SECOND: M. Martin

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B.M. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

The Agenda was presented for approval.

MOTION: B.M. Price moved to approve the Agenda as presented.

SECOND: W. Driver

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B.M. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

COMMENTS BY VISITORS

None.

MINUTES

The minutes of the July 26, 2022 Regular Meeting were presented for approval.

MOTION: W. Driver moved to approve the minutes of the July 26, 2022 Regular Meeting as presented.

SECOND: R. Kauth

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, M. Martin, B.M. Price, & A. Onan

Nay: -0-

Abstain: S. Latif

Motion Carried.

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TREASURERS REPORT

The updated End of Year Financials for FY 21.22 and the July 2022 Treasurer's Reports were presented for review.

MOTION: W. Driver moved to approve the Treasurer's Reports as presented.

SECOND: B. Price

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B.M. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

BILLS

The bills for July 2022 were presented for review.

MOTION: W. Driver moved to approve the bills for July 2022 as presented.

SECOND: M. Martin

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B.M. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

PRESIDENT'S REPORT

BUZ: The committee is moving forward with raising funds for new mural in Zion. Up next is the decoration of Sheridan Road with cornstalks obtained from Kroll's Farm.

ZBLA: Two staff members of the Library are part of ZBLA: R. Smith and G. Serrano.

TIF: It was announced that Roger's Towing will be expanding. Starbucks is coming to Zion near the intersection of Rte. 173 and Green Bay Road. Other projects are on the books and will be announced when approved.

OTHER: Library staff and Trustees were invited to the Mayor's Prayer Breakfast on Monday, September 5. Trustees were made aware of the upcoming Community of Character walk that will be taking place sometime in September. They were also invited to attend the Community Resource Day at either High School alongside Library Staff. Library staff is also planning on bringing back the Holiday Party.

LIBRARY DIRECTORS REPORT

Statistical Reports for July 2022: The stats were discussed. Looking at the new numbers for the fiscal year seems low, but it is the beginning of a new year.

Narrative Reports for July 2022: The Board enjoyed the Mader's story.

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UNFINISHED BUSINESS

Update on IL Stranded Act settlement with local governments

An update was provided. Paperwork is pending.

Architect's Proposal

The signed agreement presented. No new changes from last viewing.

Borrowing Policy

The Borrowing Policy presented for review.

MOTION: R. Kauth moved to approve the Borrowing Policy as presented.

SECOND: B.M. Price

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B.M. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

Bereavement Policy

The Bereavement Policy was reviewed once again. All staff now qualify to receive paid bereavement leave, which will be pro-rated for part-time staff.

MOTION: B. M. Price moved to approve the Bereavement Policy as presented.

SECOND: S. Latif

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B.M. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

Use of Facilities Policy

The Use of Facilities Policy was presented for review. Community tables were re-added and the study rooms were also listed. Private parties will no longer be permitted in the public Meeting Rooms.

MOTION: W. Driver moved to approve the Use of Facilities Policy as presented.

SECOND: M. Martin

Roll Call:

Aye: T. Adams, W. Driver, S. Latif, M. Martin, B.M. Price, & A. Onan

Nay: -0-

Abstain: R. Kauth

Motion Carried.

NEW BUSINESS

Staff Institute Day Discussion

Possibly closing the Library on a Saturday to hold the annual Staff Institute Day was discussed. The Board declined to approve closing on any Saturday.

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Close Sunday before Labor Day

Closing the Library on the Sunday before Labor Day discussed.

MOTION: B.M. Price moved to approve closing the Library on Sunday, September 4, 2022 for the Labor Day holiday.

SECOND: M. Martin

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B.M. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

EXECUTIVE SESSION

MOTION: W. Driver moved to enter Executive Session at 7:52 PM in accordance with 5 ILCS 120/2(c)(3).

SECOND: S. Latif

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B.M. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

ACTION TAKEN IN EXECUTIVE SESSION

None.

ADJOURNEMENT

MOTION: W. Driver moved to adjourn the Regular Board Meeting.

SECOND: S. Latif

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B.M. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

The Board meeting adjourned at 7:59 PM.

APPROVED: _____

DATE

9/27/22

SIGNED: _____

PRESIDENT

Amy Onan

ATTESTED: _____

SECRETARY

May E. Mat

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RECORDING SECRETARY: S. Torrez
Administrative Assistant

RECORDING SECRETARY: M. Martin
Board Secretary
For Executive Session