

# **MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT**

**April 25, 2023**

President A. Onan called the meeting to order at 6:34 PM.

## **ROLL CALL:**

Present: T. Adams, W. Driver, S. Latif, M. Martin, B.M. Price, & A. Onan

Absent: R. Kauth

Staff Present: S. Torrez, R. Smith, & D. Adams

Visitors Present: Mike Jaworek - Trustee Elect, Jacqueline Holmes - City Official, Kris Nelson – Patron, and Saundra Diliberti - Patron

## **AGENDA**

Approve remote attendance by trustees under 5 ILCS 120/7 a. I personal illness or disability.

Not needed.

The Agenda for April 25, 2023 Regular Board Meeting was presented for approval.

MOTION: M. Martin moved to approve the Agenda as presented.

SECOND: T. Adams

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

## **COMMENTS BY VISITORS**

Robin Smith introduced new Security Monitor Demetrius Adams to the board. Ms. Holmes wanted to know when the new Trustees would be sworn in. One will be sworn in in May and the other in June, due to vacations. All Trustees Elect were encouraged to bring in family for the event.

## **MINUTES**

The minutes of the March 28, 2023 Regular Meeting were presented for approval.

MOTION: S. Latif moved to approve the minutes of the March 28, 2023 Regular Meeting as presented.

SECOND: T. Adams

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

The minutes of the March 28, 2023 Regular Meeting Executive Session were presented for approval.

The minutes were unavailable and so this item was tabled for next regular meeting.

# MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

## TREASURERS REPORT

The March 2023 Treasurer's Reports were presented for review.

## BILLS

The bills for March 2023 were presented for review.

MOTION: W. Driver moved to approve the bills for March 2023 as presented.

SECOND: T. Adams

Roll Call:

Aye: T. Adams, W. Driver, S. Latif, M. Martin, B.M. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

## PRESIDENTS REPORT

**BUZ:** The second mural is in progress and will be inaugurated soon. The public is invited to attend. The Free Seed Library is up and running in the Library Lobby. The Zinnias for Zion campaign is underway. The Garden of Eat'n is also underway, now known as the Garden of Faith. The butterfly garden is also coming along.

**ZBLA:** Adult applications are now available online.

**TIF:** No new updates.

**OTHER:** Nuclear power meeting and financials discussed, lawsuit to get the funds is pending. The Zion Leaders meeting went well. A possible fruit orchard on park district land is being discussed.

## LIBRARY DIRECTORS REPORT

**Statistical Reports for March 2023:** The organizations CCS and RAILS were discussed. The train station book rack for Zion was discussed. It will be replaced soon. Movie showings and attendance were discussed.

**Narrative Reports for March 2023:** The meeting with District 6 was discussed. The stuffed animal sleepover was discussed. The various school visits Jane has completed were discussed. The Ramadan program that was hosted by Trustee Latif was discussed. The mailing and missing checks were discussed.

## UNFINISHED BUSINESS

Nuclear Power Plant Legal Process

The Library is working with the City of Zion and our own legal counsel to review all the documentation necessary.

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## NEW BUSINESS

Staff Enrichment – Discuss and vote on closing the Library for All Staff Attendance at ALA on Saturday, June 24, 2023

The board discussed the benefits of closing the library so all staff can attend ALA. The Board voted to close the library on June 24, 2023.

MOTION: T. Adams moved to close the Library on Saturday, June 24, 2023 so that all staff can attend ALA in Chicago.

SECOND: W. Driver

Roll Call:

Aye: All in Favor.

Nay: -0-

Abstain: -0-

Motion Carried.

## Construction Project Update

The Library has had to close during the day to allow for some of the messier work to progress. There will be another late opening tomorrow morning to accommodate the work.

## Drug Free Workplace Policy Review

**The proposed changes to the Drug Free Workplace Policy were discussed. All the new documentation will be added to the Personnel Manual.**

MOTION: T. Adams moved to approve the Drug Free Workplace Policy as presented.

SECOND: S. Latif

Roll Call:

Aye: All in Favor.

Nay: -0-

Abstain: -0-

Motion Carried.

## Next Fiscal Year Budget Discussion

Robin and Sara have begun to construct the budget for next fiscal year. They have received the expected property tax values from Lake County and just need to review line by line before the budget is presented to the Board.

## EXECUTIVE SESSION

The Board entered into Executive Session pursuant to employee matters.

MOTION: T. Adams moved to enter into Executive Session under 5 ILCS 120/2(c)(1), at 7:32 PM.

SECOND: W. Driver

Roll Call:

Aye: All in Favor.

Nay: -0-

Abstain: -0-

Motion Carried.

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The Board reconvened in open session at 9:02 PM.

## ACTION TAKEN IN EXECUTIVE SESSION

None.

## ADJOURNEMENT

MOTION: W. Driver moved to adjourn the Regular Board Meeting.

SECOND: T. Adams

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

The Board meeting adjourned at 9:02 PM.

**APPROVED:** \_\_\_\_\_  
DATE

**SIGNED:** \_\_\_\_\_  
PRESIDENT

**ATTESTED:** \_\_\_\_\_  
SECRETARY

**RECORDING SECRETARY:** S. Torrez  
Administrative Assistant

**RECORDING SECRETARY:** M. Martin  
Board Secretary  
**For Executive Session**