

MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

May 23, 2023

President A. Onan called the meeting to order at 6:39 PM.

ROLL CALL:

Present: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B.M. Price, & A. Onan

Absent: None.

Staff Present: S. Torrez, R. Smith, R. Sandoval, & W. Nepstad

Visitors Present: Kris Nelson – Patron, Barbara from Boy Scouts, W. Driver (Guest after 7:08 PM)

AGENDA

Approve remote attendance by trustees under 5 ILCS 120/7 a. I personal illness or disability.

Not needed.

The Agenda for May 23, 2023 Regular Board Meeting was presented for approval.

MOTION: T. Adams moved to approve the Agenda as presented.

SECOND: W. Driver

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

COMMENTS BY VISITORS

Barbara from Boy Scouts thanked the library for their support during COVID. A plaque was presented to the Library.

MINUTES

The minutes of the March 28, 2023 Regular Meeting Executive Session were presented for approval.

MOTION: T. Adams moved to approve the minutes of the March 28, 2023 Regular Meeting Executive Session as presented.

SECOND: W. Driver

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

The minutes of the April 25, 2023 Regular Meeting were presented for approval.

MOTION: S. Latif moved to approve the minutes of the April 25, 2023 Regular Meeting as presented.

SECOND: T. Adams

Roll Call:

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Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

The minutes of the April 25, 2023 Regular Meeting Executive Session were presented for approval.

MOTION: T. Adams moved to approve the minutes of the April 25, 2023 Regular Meeting Executive Session as presented.

SECOND: W. Driver

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

TREASURERS REPORT

The April 2023 Treasurer's Report was presented for review.

MOTION: T. Adams moved to approve the April 2023 Treasurer's Report as presented.

SECOND: W. Driver

Roll Call:

Aye: T. Adams, W. Driver, R. Kauth, S. Latif, M. Martin, B.M. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

BILLS

The bills for April 2023 were presented for review.

MOTION: T. Adams moved to approve the bills for April 2023 as presented.

SECOND: S. Latif

Roll Call:

Aye: T. Adams, W. Driver, S. Latif, M. Martin, B.M. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

EAV Review

The EAV was presented to the Board for review and discussion as informational material only. No action needed.

PPRT Explanation

A PPRT Explanation presented to the Board for review and discussion as informational material only. No action needed.

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CANVAS

April 4, 2023 Election Results

The election results were presented to the Board for informational purposes only. Results have been certified and new trustees will be installed shortly.

NEW BOARD MEMBERS

Oath of Office for New Board Members

Notary W. Nepstad was on hand to swear in re-elected Trustee M. Martin and newly elected Trustee M. Hartmann. Newly elected M. Jaworek will be sworn in next month.

ADJOURNMENT

MOTION: T. Adams moved to adjourn Library Board Sine Die.

SECOND: W. Driver

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

REORGANIZATION OF THE LIBRARY BOARD

Nomination and Election of President Pro-Tem to serve until election of new President.

Current President A. Onan nominated R. Smith as President Pro-Tem. S. Latif seconded. All in favor. Motion passed.

Nomination and Election of Board President

President Pro-Tem R. Smith opened the floor for nominations for a 2-year term as Board President. T. Adams nominated A. Onan for President. M. Martin seconded. All in favor. Motion passed.

Nomination and Election for Vice President.

President A. Onan opened the floor for nominations for Vice President. T. Adams nominated S. Latif for Vice President. B.M. Price seconded. All in favor. Motion passed.

Nomination and Election for Secretary.

President A. Onan opened the floor for nomination for Secretary. M. Martin nominated herself. T. Adams seconded. All in favor. Motion passed.

Nomination and Election for Treasurer

President A. Onan opened up the floor for nominations for Treasurer. A. Onan nominated T. Adams for treasurer. M. Martin seconded. All in favor. Motion passed.

Committee Appointment

President A. Onan moved to table the committee appointments until after elected Trustee M. Jaworek is sworn in next month. In the meantime, the board will hold a Finance Committee Meeting on June 6, 2023 at 6:30 PM. All Board members invited to attend.

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Communication Standards

The communications standards reviewed and newly sworn in Trustee M. Hartmann signed the communication standard acknowledgement form.

PRESIDENTS REPORT

BUZ: Former Trustee W. Driver updated the Board on the BUZ Committee happenings. The Garden of Faith, located at Methodist United Church is off and running.

ZBLA: President A. Onan announced that ZBLA Adult applications are available. Vice President S. Latif announced that she is interested and will be applying for the coming session.

TIF: Treasurer T. Adams said there really were no updates on TIF and that there is an upcoming meeting scheduled. She was asked as to what was happening with Popeyes and the business located across the street from Walmart. She could not provide any further information at this time.

OTHER: Trustee B. M. Price updated the Board on her efforts for the Garden of Eat'n, now located at 22nd St. & Elisha Ave.

LIBRARY DIRECTORS REPORT

Statistical Reports for March 2023: The statistical reports for March 2023 were discussed.

Narrative Reports for March 2023: President A. Onan inquired as to the Library's participation with the Coloring Contest. Yes, the library will still be participating.

UNFINISHED BUSINESS

Next Fiscal Year Budget

The next year fiscal budget is under review.

Construction Project Update

The Board took a quick tour of the Adult Services side of the library to check on the construction project progress.

Decennial Committee

The committee will be meeting on 6/6/2023. It should include one community member and one trustee.

NEW BUSINESS

Notice of Cancellation of Treasurer's Bond

The Board was appraised that the old Treasurer's Bond has expired and the Officers Policy is in full effect.

Attorney Memo Regarding OMA

An informational article on the subject was shared with the board.

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HR Source Article on New Illinois Legislation

This information in this article was discussed and explained how it is used to help build the library's working budget.

Martin Petersen Contract Overview

The contract was presented for review.

Adopt Financial Ordinance Calendar

MOTION: S. Latif moved to adopt the Financial Ordinance Calendar for fiscal year 2023.2023 as presented.

SECOND: T. Adams

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

Tuition Reimbursement Procedure Update

MOTION: T. Adams moved to adopt the tuition reimbursement procedure update as presented.

SECOND: B. M. Price

Roll Call:

Aye: T. Adams, M. Hartmann, S. Latif, M. Martin, B.M. Price, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

EXECUTIVE SESSION

None.

ACTION TAKEN IN EXECUTIVE SESSION

None.

ADJOURNEMENT

MOTION: T. Adams moved to adjourn the Regular Board Meeting.

SECOND: M. Martin

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

The Board meeting adjourned at 7:57 PM.

APPROVED: 6/27/2023

DATE

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SIGNED: /s/ A. Onan
PRESIDENT

ATTESTED: /s/ M. Martin
SECRETARY

RECORDING SECRETARY: S. Torrez
Administrative Assistant

RECORDING SECRETARY: _____
For Executive Session Board Secretary