

MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

July 25, 2023

Vice President S. Latif called the meeting to order at 6:40pm.

Attendance

Present: T. Adams, S. Latif, M. Martin, B.M. Price, M. Jaworek

Absent: A. Onan, M. Hartmann

Staff Present: R. Smith, S. Johnson

Visitors Present: Kristi Nelson, Pam Idleburg, and John Idleburg (at 7:13)

Agenda

The agenda for July 25, 2023 regular board meeting was presented for approval.

Motion: B.M. Price motioned to approve the agenda.

Second: M. Martin

Aye: T. Adams, S. Latif, M. Jaworek

Nay: -0-

Abstain: -0-

Motion carried.

Comments by Visitors

Pam Idleburg introduced herself as the Democratic chair of Zion

Kristi Nelson introduced herself as a patron of the library.

John Idleburg, Lake County Sherriff. entered the meeting at 7:13.

Minutes

The minutes of the June 27, 2023 regular meeting were presented for approval.

M. Jaworek requested that his comment that included the word "efficacy" be changed to "completion rate".

Motion: T. Adams motioned to accept the minutes as amended.

Second: B.M. Price

Aye: M. Jaworek, S. Latif, M. Martin

Nay: -0-

Abstain: -0-

Motion Carried.

Treasurer's and Investment Reports for June 2023

The June 2023 Treasurer's and Investment Reports were presented for review.

Bills

The bills for June 2023 were presented for review.

Motion: M. Jaworek motioned to approve the bills for June 2023 as approved.

Second: T. Adams

Aye: S. Latif, M. Martin, B.M. Price

Nay: -0-

Abstain-0-

Motion Carried.

Community Outreach Report

BUZ – Monarch Mania is coming soon. The Butterfly Garden has some plants coming up.

ZBLA – Information for the next class is still to come.

TIF – No update

Other – M. Jaworek is going to see about Kiwanis coming to the meeting. S. Latif stated that the mosque is going to host a BBQ event for the community on August 13, 2023 from 2-5pm.

Library Director's Report

The Statistical Report for June 2023 was presented.

The Narrative Reports for June 2023 were presented. Director Smith stated that the staff loved attending ALA as a whole group. They were talking about their day the entire way home. Staff has put together a calendar with community events for the patrons, however this calendar includes events at which the library will not be present. There was discussion regarding possibly purchasing a tent for the library to use with our community event table.

Unfinished Business

Construction Updates: Director Smith talked about the days where staff could come in early and help shelve books in adult services onto shelves that have been put into their permanent spot. Furniture for the area is coming in on August 7th. There will be a Grand Re-opening party for all in September.

New Small Meeting Room Names: The board liked the new name suggestions.

New Business

Staff Institute Day Closing: Previously, Professional Development for library staff has occurred on a Friday. Director Smith stated that due to it being on Fridays, which the library is closed, it does not allow all staff to attend. She stated that being able to close the library on a Saturday would allow more staff to attend.

Motion: T. Adams motioned to allow the library to close on a Saturday for Staff Institute.

Second: B.M. Price

Aye: M. Jaworek, S. Latif, M. Martin

Nay: -0-

Abstain: -0-

Motion Carried

Mandatory Paid Time Off for All Employees: Director Smith explained the new law beginning January 2024 regarding Paid Time Off. She stated that current policy, updated last fall, does not put us in compliance. Making the changes she suggested would put us in compliance. It was determined that a motion would not be taken at this time. It would be discussed in the policy committee. A time and date for that meeting would be determined at a different time.

.02% Sites and Maintenance Ordinance: It was stated that all this ordinance does is share that we are going to put that much of the levy towards building and maintenance.

Motion: T. Adams motioned to _____

Second: B.M. Price

Aye: M. Jaworek, S. Latif, M. Martin

Nay: -0-

Abstain: -0-

Motion Carried

Review Draft of the Budget and Appropriation Ordinance and Estimate of Revenues by Source:
Discussion regarding the draft occurred.

Motion: T. Adams

Second: B.M. Price

Aye: M. Jaworek, S. Latif, M. Martin

Nay: -0-

Abstain: -0-

Motion Carried.

Executive Session

There was no executive session meeting.

Adjournment

Motion: T. Adams motioned to adjourn the Regular Board Meeting.

Second: M. Martin

Aye: M. Jaworek, S. Latif, B.M. Price

Nay: -0-

Abstain: -0-

Motion Carried.

The Board meeting adjourned at 8:00pm.

APPROVED: 8/29/2023
DATE

SIGNED: /s/ S. Latif
PRESIDENT

ATTESTED: /s/ M. Martin
SECRETARY

RECORDING SECRETARY: S. Johnson
SUBSTITUTE

RECORDING SECRETARY: NA
For Executive Session BOARD SECRETARY