

# ZION-BENTON PUBLIC LIBRARY DISTRICT REGULAR MONTHLY BOARD MEETING

LOCATION: Zion-Benton Public Library | Meeting Room A & B

2400 Gabriel Ave. | Zion, IL 60099 | 847.872.4680

DATE: **TUESDAY, OCTOBER 24, 2023** | TIME: **6:30 PM**

## AGENDA

### I. CALL TO ORDER & ROLL CALL

### II. PLEDGE OF ALLEGIANCE

### III. AGENDA

|        |    |   |             |
|--------|----|---|-------------|
| ACTION | a. | Approve remote attendance by trustees under 5 ILCS 120/7(a)(1) personal illness or disability | If Required |
| ACTION | b. | Adopt Agenda.   | Enclosed    |

### IV. COMMENTS BY VISITORS

Visitors identify themselves by stating their name and organization or purpose. General visitor comments are invited at this time to five minutes or less. Visitor comments specific to an agenda item will be allowed at the beginning of the agenda item's discussion.

### V. MINUTES

|        |    |   |          |
|--------|----|---|----------|
| ACTION | a. | Approve Minutes from the September 26, 2023 Regular Meeting | Enclosed |
|--------|----|---|----------|

### VI. TREASURER'S AND INVESTMENT REPORT AND BILLS

|        |    |                                       |          |
|--------|----|---------------------------------------|----------|
|        | a. | Treasurer's Report for September 2023 | Enclosed |
| ACTION | b. | Approve Bills for September 2023      | Enclosed |

### VII. COMMUNITY OUTREACH REPORT

|    |  |         |
|----|--|---------|
| a. | BUZ  | To Come |
| b. | ZBLA   | To Come |
| c. | TIF  | To Come |
| d. | Other: communications from the Zion Township | To Come |

### VIII. LIBRARY DIRECTOR'S REPORT

|    |                                       |          |
|----|---------------------------------------|----------|
| a. | Statistical Report for September 2023 | Enclosed |
| b. | Narrative Reports for September 2023  | Enclosed |

### IX. UNFINISHED BUSINESS

- a. None.

### X. NEW BUSINESS

|        |    |   |          |
|--------|----|---|----------|
|        | a. | Ehler's Presentation  |          |
| ACTION | b. | Holiday Closings for Calendar Year 2024                             | Enclosed |
| ACTION | c. | Levy Ordinance  | Enclosed |
| ACTION | d. | Holiday Bonus   | Enclosed |
| ACTION | e. | Personal Leave Policy   | Enclosed |
| ACTION | f. | Select Date for Policy Committee Meeting                            |          |
| ACTION | g. | Review topics for Trustee training 11/6/2023; select supper options |          |
|        | h. | City of Hope Tax Exemption Letter Review                            | Enclosed |

### XI. EXECUTIVE SESSION

|        |    |   |  |
|--------|----|---|--|
| ACTION | a. | 5 ILCS 120/2(c)(1 or 2 or 3) if necessary |  |
|--------|----|---|--|

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XII.  
ADJOURNMENT

ACTION

a. Action taken pursuant to discussion during Executive Session

b.