

# **MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT**

**August 29, 2023**

President A. Onan called the meeting to order at 6:45 PM.

## **ROLL CALL:**

Present: T. Adams, S. Latif, M. Martin, M. Hartmann, M. Jaworek, & A. Onan

Absent: B.M. Price

Staff Present: S. Torrez, R. Smith, S. Green, E. Sweeney, K. Nelson, A. Whitaker, S. Dixon

Visitors Present: Pamela Silva, Patron

## **AGENDA**

The Agenda for August 29, 2023 Regular Board Meeting was presented for approval.

MOTION: T. Adams moved to approve the Agenda as presented.

SECOND: M. Jaworek

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

## **COMMENTS BY VISITORS**

New staff was introduced to the Board: S. Green, E. Sweeney, K. Nelson, A. Whitaker, S. Dixon

## **MINUTES**

The minutes of the July 25, 2023 Regular Meeting were presented for approval.

MOTION: T. Adams moved to approve the minutes of the July 25, 2023 Regular Meeting as presented.

SECOND: M. Martin

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

## **TREASURERS REPORT**

The July 2023 Treasurer's Report was presented for review.

## **BILLS**

The bills for July 2023 were presented for review.

MOTION: T. Adams moved to approve the bills for July 2023 as presented.

SECOND: M. Martin

Roll Call:

Aye: T. Adams, S. Latif, M. Martin, M. Hartmann, M. Jaworek, & A. Onan

Nay: -0-

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Abstain: -0-  
Motion Carried.

## COMMUNITY OUTREACH REPORT

**BUZ: None. Although staff did participate and support the Zinnia and Monarch Festival 2023.**

**ZBLA:** A new 6 week program began on Tuesday.

**TIF: None.**

**OTHER:** Trustees invited to a Winthrop Harbor Annexing meeting in October. A new gas station is coming to stateline. A vacancy on the D126 School Board was shared.

## LIBRARY DIRECTORS REPORT

**Statistical Reports for July 2023:** SWP compensation brought up. Participants are paid through Lake County, not the library.

**Narrative Reports for July 2023:** Insurance claim brought up. More details to be provided in Executive session.

## UNFINISHED BUSINESS

### Construction Project Update

Updates presented.

### Change Order Approval

**The change order was presented for approval.**

MOTION: M. Jaworek moved to approve the change order as presented.

SECOND: M. Martin

Roll Call:

Aye: T. Adams, S. Latif, M. Martin, M. Hartmann, M. Jaworek, & A. Onan

Nay: -0-

Abstain: -0-

Motion Carried.

### Strategic Plan Approval

**The strategic plan was discussed.**

MOTION: T. Adams moved to approve the strategic plan as presented.

SECOND: M. Martin

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

## NEW BUSINESS

### IPLAR

The report was discussed.

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## Trustee Training

Possible training dates and locations were discussed.

## EXECUTIVE SESSION

The Board entered executive session at 7:47 PM.

MOTION: T. Adams moved to enter into Executive session in accordance with 5 ILCS 120/2 (c)(4).

SECOND: M. Jaworek

Roll Call:

Aye: All in favor

Nay: -0-

Abstain: -0-

Motion Carried.

## ACTION TAKEN IN EXECUTIVE SESSION

None.

## ADJOURNEMENT

MOTION: T. Adams moved to adjourn the Regular Board Meeting.

SECOND: M. Hartmann

Roll Call:

Aye: All in favor.

Nay: -0-

Abstain: -0-

Motion Carried.

The Board meeting adjourned at 8:23 PM.

**APPROVED:** 9/26/2023  
DATE

**SIGNED:** /s/ A. Onan  
PRESIDENT

**ATTESTED:** /s/ M. Martin  
SECRETARY

**RECORDING SECRETARY:** S. Torrez  
Administrative Assistant

**RECORDING SECRETARY:** M. Martin  
Board Secretary  
**For Executive Session**

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