**AGENDA**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| I. CALL TO ORDER & ROLL CALL | | | | |
|  | | | | |
| II. PLEDGE OF ALLEGIANCE | | | | |
|  | | | | |
| III. AGENDA | | | | |
| ACTION | | a. | Approve remote attendance by trustees under 5 ILCS 120/7(a)(I) personal illness or disability | If Required |
| ACTION | | b. | Adopt Agenda. | Enclosed |
|  | | | | |
| IV. COMMENTS BY VISITORS | | | | |
| Visitors identify themselves by stating their name and organization or purpose. General visitor comments are invited at this time to three minutes or less. Visitor comments specific to an agenda item will be allowed at the beginning of the agenda item’s discussion. | | | | |
|  | | | | |
| V. NEW BOARD MEMBER | | | | |
| ACTION | | a. | Ordinance 23/24-O-5 Ordinance to Fill A Board Vacancy | Enclosed |
| ACTION | | b. | Oath of Office for Newly Appointed Trustee | Enclosed |
|  | | | | |
| VI. MINUTES | | | | |
| ACTION | | a. | Approve Minutes from the November 28, 2023 Regular Meeting | Enclosed |
| ACTION | | b. | Approve Minutes from the December 19, 2023 Policy Review Committee Meeting | Enclosed |
| ACTION | | c. | Approve Minutes from the January 16, 2024 Special Meeting | To Come |
| ACTION | | d. | Approve Minutes from the January 16, 2024 Special Meeting Executive Session | To Come |
|  | | | | |
| VII. TREASURER’S AND INVESTMENT REPORT AND BILLS | | | | |
|  | | a. | Treasurer’s Report for November 2023 | Enclosed |
| ACTION | | b. | Approve Bills for November 2023 | Enclosed |
|  | | c. | Treasurer’s Report for December 2023 | Enclosed |
| ACTION | | d. | Approve Bills for December 2023 | Enclosed |
| ACTION | | e. | Statement of Cash Receipts and Disbursements July 1, 2022 to June 30, 2023 | Enclosed |
| ACTION | | f. | Ordinance 23/24-O-6 Ordinance Transferring Funds to the Special Reserve Fund | Enclosed |
|  | | | | |
| VIII. COMMUNITY OUTREACH REPORT | | | | |
| a. | BUZ | | | To Come |
| b. | ZBLA | | | To Come |
| c. | TIF | | | To Come |
| d. | Other | | | To Come |
|  | | | | |
| IX. LIBRARY DIRECTOR’S REPORT | | | | |
| a. | Statistical Report for November 2023 | | | Enclosed |
| b. | Narrative Reports for November 2023 | | | Enclosed |
| c. | Statistical Report for December 2023 | | | Enclosed |
| d. | Narrative Reports for December 2023 | | | Enclosed |
| e. | ECC Annual Report (OverDrive) | | | Enclosed |
|  | | | | |
| X. UNFINISHED BUSINESS | | | | |
|  | | a. | Policy Review Committee Updates |  |
| ACTION | | b. | Rules for Public Participation in Meetings | Enclosed |
| ACTION | | c. | Code of Conduct Policy | Enclosed |
| ACTION | | d. | Video Surveillance Policy | Enclosed |
| ACTION | | e. | Fixed Asset Policy | Enclosed |
| ACTION | | f. | Fund Balance Policy | Enclosed |
| ACTION | | g. | Investment Policy | Enclosed |
| ACTION | | h. | Outstanding Check Policy | Enclosed |
| ACTION | | i. | Reimbursement Policy | Enclosed |
| ACTION | | j. | Unattended Children Policy | Enclosed |
| ACTION | | k. | Board Bylaws | Enclosed |
|  | | | | |
| XI. NEW BUSINESS | | | | |
| ACTION | | a. | Board Vacancy: Ordinance 23/24-O-7 Ordinance to Accept a Resignation, Declare a Vacancy, and Process to Appoint a New Trustee | Enclosed |
|  | | | | |
| XII. EXECUTIVE SESSION | | | | |
| ACTION | | a. | 5 ILCS 120/2(c)(1 or 2 or 3) if necessary |  |
|  | |  |  |  |
| XIII. ADJOURNMENT | | | | |
| ACTION | | a. | Action taken pursuant to discussion during Executive Session |  |
| ACTION | | b. | Move to adjourn. |  |
|  | | | | |