

ZION-BENTON PUBLIC LIBRARY DISTRICT REGULAR MONTHLY BOARD MEETING

LOCATION: Zion-Benton Public Library | Meeting Room A & B

2400 Gabriel Ave. | Zion, IL 60099 | 847.872.4680

DATE: **TUESDAY, FEBRUARY 27, 2024** | TIME: **6:30 PM**

AGENDA

I. CALL TO ORDER & ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. AGENDA

ACTION	a.	Approve remote attendance by trustees under 5 ILCS 120/7(a)(1) personal illness or disability	If Required
ACTION	b.	Adopt Agenda.	Enclosed

IV. COMMENTS BY VISITORS

Visitors identify themselves by stating their name and organization or purpose. General visitor comments are invited at this time to three minutes or less. Visitor comments specific to an agenda item will be allowed at the beginning of the agenda item's discussion.

V. NEW BOARD MEMBER

ACTION	a.	Ordinance 23/24-O-8 Ordinance to Fill A Board Vacancy	Enclosed
ACTION	b.	Oath of Office for Newly Appointed Trustee	Enclosed

VI. OFFICER ELECTIONS

ACTION	a.	President Election	
ACTION	b.	Vice President Election	
ACTION	c.	Secretary Election	
ACTION	d.	Treasurer Election	
	e.	Committee Assignments	Enclosed
	f.	Communication Standards	Enclosed

VII. MINUTES

ACTION	a.	Approve Minutes from the January 31, 2024 Regular Meeting	Enclosed
ACTION	b.	Approve Minutes from the February 13, 2024 Policy Review Committee Meeting	Enclosed

VIII. TREASURER'S AND INVESTMENT REPORT AND BILLS

	a.	Treasurer's Report for January 2024	Enclosed
ACTION	b.	Approve Bills for January 2024	Enclosed
	c.	Financial Investment Update	Enclosed

IX. COMMUNITY OUTREACH REPORT

a.	BUZ	To Come
b.	ZBLA	To Come
c.	TIF	To Come
d.	Other	To Come

X. LIBRARY DIRECTOR'S REPORT

a.	Statistical Report for January 2024	Enclosed
b.	Narrative Reports for January 2024	Enclosed

XI. UNFINISHED BUSINESS

	a.	Policy Review Committee Updates	
ACTION	b.	Americans with Disabilities Act (recommended edits)	Enclosed
ACTION	c.	Artificial Intelligence Use (New)	Enclosed

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ACTION	d. Bloodborne Pathogens Policy (no changes)	Enclosed
ACTION	e. Employee Background Checks Policy (no changes)	Enclosed
ACTION	f. Equal Access Policy (no changes)	Enclosed
ACTION	g. Ethic Ordinance 1317-O-6 (recommended edits)	Enclosed
ACTION	h. Food and Drink Policy (no changes)	Enclosed
ACTION	i. Interlibrary Loan Policy (no changes)	Enclosed
ACTION	j. News Media Relations Policy (recommended edits)	Enclosed
ACTION	k. Social Media and Video Conferencing Policy (recommended edits)	Enclosed
ACTION	l. Surplus Materials Policy (no changes)	Enclosed
ACTION	Suspension of Privileges for Health and Safety Reasons Policy (recommended	
	m. edits)	Enclosed
ACTION	n. Travel Policy (recommended edits)	Enclosed
ACTION	o. Traveling Library Policy (recommended edits)	Enclosed
ACTION	p. Volunteer Policy (recommended edits)	Enclosed

XII. NEW BUSINESS

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| | a. Per Capita Grant and Expenditure Report, Library Bill of Rights | Enclosed |
| | b. Consent Agenda Discussion | Enclosed |

XIII. EXECUTIVE SESSION

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| ACTION | a. 5 ILCS 120/2(c)(1 or 2 or 3) if necessary | |
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XIV. ADJOURNMENT

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| ACTION | a. Action taken pursuant to discussion during Executive Session | |
| ACTION | b. Move to adjourn. | |