

MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

June 25, 2024

I. CALL TO ORDER

President A. Onan called the June 25, 2024 meeting to order at 6:33 PM.

II. ROLL CALL

Present: S. Singhal, M. Jaworek, K. Pickenpaugh, & A. Onan
Absent: T. Adams, M. Martin, T. Montgomery
Staff Present: Robin Smith, Sara Torrez, Todd Freer
Visitors Present: None.

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance recited.

IV. AGENDA

a. Approve remote attendance by trustees under 5 ILCS 120/7(a)(I) personal illness or disability

Motion not needed.

b. Adopt agenda

The agenda was approved as presented.

MOTION: S. Singhal moved to approve the agenda as presented.

SECOND: K. Pickenpaugh

Roll Call: All in favor.

Motion Carried.

V. PUBLIC COMMENTS

The newest member of the Youth Services Staff, Todd Freer was introduced to the Board.

VI. CONSENT AGENDA

The Board moved to approve consent agenda items a through k as presented.

MOTION: K. Pickenpaugh

SECOND: M. Jaworek

Roll Call: All in favor.

Motion Carried.

MINUTES

a. Approve Minutes from the May 21, 2024 Regular Meeting

b. Approve Minutes from the June 11, 2024 Finance Committee Meeting.

TREASURERS AND INVESTEMENT REPORT AND BILLS

c. Treasurers Report for May 2024

d. Cash Disbursements for May 2024

DIRECTOR'S REPORT

e. Narrative Reports for May 2024

MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

- f. Statistical Report for May 2024
- g. EBSCO Database Package
- h. Local Officials Appreciation Picnic Invitation
- i. Per Capita Grant Award Letter for FY 2024.2025
- j. DCEO/CEJA Grant funds Notice
- k. Fiscal Year 2024.2025 Salary Scale

REGULAR AGENDA

VII. COMMUNITY OUTREACH REPORT

- a. **BUZ:** The Garden club is gearing up for Zinnia Monarch fest. They have a garden walk planned for July 13, 2024. Zion and Winthrop Harbor Park Districts have teamed up to provide a joint Summer Music Series that begins on July 17, 2024.
- b. **ZBLA:** The alumni group is still being discussed. No further updates.
- c. **TIF:** No updates.
- d. **Other:** The Kiwanis Golf outing is June 28, 2024. Dinner tickets available if anyone would like to represent the library at the event. Several other organization golf outings are coming up, and the library has been invited to a few, including the Committee for Healthy Communities. The Spelling Bee is also coming up in November. CEJA grant distribution is still under discussion, but library projects have already been allocated, should additional funds arrive.

VIII. UNFINISHED BUSINESS

- a. Tentative Fiscal Year Board Calendar for 2024.2025
The Board likes this document and will be able to modify as the year progresses.
- b. Board Committee Assignments.
Trustees stated what committees they are a part of and which ones they can join, if needed.

IX. NEW BUSINESS

- a. Schedule Fiscal 2024/2025 Regular Board Meetings
The Board Meetings for the new fiscal year were discussed. The board agreed to move the May meeting to the 20th instead of the 27th. All other meetings stay as presented.
MOTION: S. Singhal
SECOND: K. Pickenpaugh

**MINUTES OF THE REGULAR BOARD MEETING OF
THE ZION-BENTON PUBLIC LIBRARY DISTRICT**

Roll Call:
Aye: K. Pickenpaugh, S. Singhal, M. Jaworek, & A. Onan
Nay: -0-
Abstain: -0-
Motion Carried.

b. Review Working Budget for Fiscal Year 2024.2025
The working budget was reviewed as presented.

MOTION: M. Jaworek
SECOND: S. Singhal
Roll Call:
Aye: M. Jaworek, K. Pickenpaugh, S. Singhal, & A. Onan
Nay: -0-
Abstain: -0-
Motion Carried.

c. Approve Parking Lot Project
The parking lot bids were discussed. The Board voted to approve the bid from Patriot.

MOTION: S. Singhal
SECOND: K. Pickenpaugh
Roll Call:
Aye: M. Jaworek, K. Pickenpaugh, S. Singhal, & A. Onan
Nay: -0-
Abstain: -0-
Motion Carried.

X. EXECUTIVE SESSION


a. **5 ILCS 120/2(c)(1 or 2 or 3) if necessary**
Motion not needed.

XI. ADJOURNMENT

a. **Action taken pursuant to discussion during Executive Session**
Motion not needed.

b. **Move to adjourn**
Trustee K. Pickenpaugh moved to adjourn the meeting at 7:35 PM.
MOTION: K. Pickenpaugh
SECOND: S. Singhal
Roll Call: All in favor.
Motion Carried.

APPROVED: 7/30/2024
DATE

SIGNED: 

**MINUTES OF THE REGULAR BOARD MEETING OF
THE ZION-BENTON PUBLIC LIBRARY DISTRICT**

PRESIDENT

ATTESTED: Day F. Mat
SECRETARY

RECORDING SECRETARY: S. Torrez
Administrative Assistant