

MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

August 27, 2024

I. CALL TO ORDER

President A. Onan called the August 27, 2024 meeting to order at 6:45 PM.

II. ROLL CALL

Present: M. Martin, M. Jaworek, S. Singhal, T. Montgomery, & A. Onan

Absent: -0- K. Pickenpaugh

Staff Present: Robin Smith (via zoom), Sara Torrez

Visitors Present: None.

III. PLEDGE OF ALLEGIENCE

The pledge of allegiance recited.

IV. AGENDA

a. Approve remote attendance by trustees under 5 ILCS 120/7(a)(1) personal illness or disability

MOTION: M. Jaworek moved to approve remote attendance by trustees under 5 ILCS 120/7(a)(1) personal illness.

SECOND: S. Singhal

Roll Call: All in favor.

Motion Carried.

b. Adopt agenda

The agenda was approved as amended, add section f. under unfinished business to discuss strategic planning progress.

MOTION: S. Singhal moved to approve the agenda as amended.

SECOND: T. Montgomery

Roll Call: All in favor.

Motion Carried.

V. PUBLIC COMMENTS

None.

VI. CONSENT AGENDA

The Board moved to approve consent agenda items a through f as presented.

MOTION: M. Jaworek

SECOND: S. Singhal

Roll Call: All in favor.

Motion Carried.

MINUTES

a. Approve Minutes from the July 30, 2024 Regular Meeting

TREASURERS AND INVESTMENT REPORT AND BILLS

b. Year-end Treasurer's Report as of 6.30.2024

c. Treasurers Report for July 2024

d. Cash Disbursements for July 2024

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DIRECTOR'S REPORT

- e. Narrative Reports for July 2024
- f. Statistical Report for July 2024

REGULAR AGENDA

VII. COMMUNITY OUTREACH REPORT

- a. **BUZ:** The Lagoon Glow will be held on 9/7/2024 at Shiloh Lagoon. The Moose will be holding a flag retirement ceremony on the same date. They will also be holding a trivia contest on 10/18/2024 to raise money for police uniforms. Winthrop Harbor is holding its annual Touch a Truck event on 9/14/2024, the same day as Staff Institute Day. No Library staff will be available to attend any outside events that day.
- b. **ZBLA:** None.
- c. **TIF:** None.
- d. **Other:** None.

VIII. UNFINISHED BUSINESS

- a. Tentative Fiscal Year Board Calendar for 2024.2025
The board reviewed the upcoming items and noted the accelerated schedule for board candidate petitions.
- b. Serving our public 4.0: Chapter 2
The Board reviewed Chapter 2, and posed questions regarding the Library's succession plan. One will have to be drawn up.
- c. Parking Lot Resurfacing Update
The Board discussed the parking lot project and offered up the additional dirt that needs to be removed prior to the start of the project. The project should begin next week.
- d. Equality Statement
The Board discussed removing the Equality Statement as is from the website.
MOTION: M. Jaworek
SECOND: S. Singhal
Roll Call:
Aye: All in Favor.
Nay: -0-
Abstain: -0-
Motion Carried.
- e. 2025 Consolidated Election
The Board was updated on the availability of the 2025 Consolidated Election packets.

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- f. Strategic Plan Update
The Board discussed the status of the current Strategic Plan. Updates to follow.

IX. NEW BUSINESS

- a. Certify Secretary's Audit of Open Minutes for FY 2023.2024
Trustees Jaworek and Pickenpaugh conducted the annual Secretary's review and found most things to be in order. Missing signatures were noted and rectified at the board meeting.
MOTION: T. Montgomery
SECOND: S. Singhal
Roll Call:
Aye: All in Favor.
Nay: -0-
Abstain: -0-
Motion Carried.
- b. Resolution Concerning the Release of Closed Session Minutes for FY 2023.2024 Ordinance (Resolution 24.25.R.1)
Trustees Jaworek and Pickenpaugh reviewed the closed session minutes and found everything in order. Only one session was recommended for release.
MOTION: T. Montgomery
SECOND: M. Martin
Roll Call:
Aye: All in favor
Nay: -0-
Abstain: -0-
Motion Carried.

X. EXECUTIVE SESSION

- a. **5 ILCS 120/2(c)(1 or 2 or 3) if necessary**
Motion not needed.

XI. ADJOURNMENT

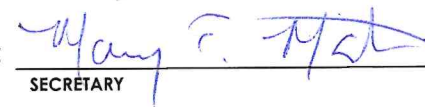
- a. **Action taken pursuant to discussion during Executive Session**
Motion not needed.
- b. **Move to adjourn**
Trustee S. Singhal moved to adjourn the meeting at 7:10 PM.
MOTION: S. Singhal
SECOND: T. Montgomery
Roll Call: All in favor.
Motion Carried.

APPROVED: 9/24/2024

**MINUTES OF THE REGULAR BOARD MEETING OF
THE ZION-BENTON PUBLIC LIBRARY DISTRICT**

9/24/2024
DATE

SIGNED: 
PRESIDENT

ATTESTED: 
SECRETARY

RECORDING SECRETARY: S. Torrez
Administrative Assistant