

MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

November 26, 2024

I. CALL TO ORDER

President A. Onan called the November 26, 2024 meeting to order at 6:38 PM.

II. ROLL CALL

Present: T. Adams, S. Singhal, T. Montgomery, & A. Onan

Absent: M. Martin, M. Jaworek, K. Pickenpaugh

Staff Present: Robin Smith, Sara Torrez

Visitors Present: Leigh Wood from Community 365 with three pageant queens:

Miss Cornerstone Julissa Cardenas, Miss Cornerstone Teen Faith Hudson, and

Miss Northpoint Makara Heiny.

III. PLEDGE OF ALLEGIENCE

The pledge of allegiance recited.

IV. AGENDA

a. Approve remote attendance by trustees under 5 ILCS 120/7(a)(I) personal illness or disability

MOTION: S. Singhal moved to approve **remote attendance by trustees under 5 ILCS 120/7(a)(I) personal illness or disability**.

SECOND: T. Adams

Roll Call: All in favor.

Motion Carried.

b. Adopt agenda

The agenda was reviewed and approved as presented.

MOTION: T. Adams moved to approve the agenda as presented.

SECOND: S. Singhal

Roll Call: All in favor.

Motion Carried.

V. PUBLIC COMMENTS

Community 365 member associated with the Pageants spoke about the program and the three queens spoke about their SIPs.

VI. CONSENT AGENDA

The Board moved to approve consent agenda items a through g as presented.

MOTION: T. Adams

SECOND: M. Martin

Roll Call: All in favor.

Motion Carried.

MINUTES

a. Approve Minutes from the October 29, 2024 Regular Meeting

TREASURERS AND INVESTMENT REPORT AND BILLS

b. Treasurers Report for October 2024

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- c. **Cash Disbursements for October 2024**
- d. **Report of Annual Disbursements for Fiscal Year 2023.2024**

DIRECTOR'S REPORT

- e. **Narrative Reports for October 2024**
- f. **Statistical Report for October 2024**
- g. **Find More Illinois Statistics**

REGULAR AGENDA

VII. COMMUNITY OUTREACH REPORT

- a. **Community 365:** They continue to have many activities to participate in. Most recently sponsoring a Christmas event.
- b. **ZBLA:** Coalition undergoing a revamp; ZBLA jr. sessions will be held in Feb.
- c. **TIF:** None. Annual TIF meeting reports Beach park in Nov. Zion I n dec.
- d. **Other:** Several staff attended the Mayors Luncheon. WH hosting a Santa day and parade. Annual holiday party will be held 12/14/2024.

VIII. UNFINISHED BUSINESS

- a. **Tentative Fiscal Year Board Calendar for 2024.2025**
The board reviewed the upcoming items and would like to see the Trustee election results and swearing in added.
- b. **Serving our public 4.0: Chapter 7.**
The Board reviewed Chapter 7.
- c. **Management Letter Comment Discussion Update**
The Auditor and the Accountants had a call to discuss the management letter comment and all is well. The Library does follow all accounting standards.

IX. NEW BUSINESS

- a. **Health Insurance Premiums**
The Board discussed health premiums. Currently the library covers 90% or 95% of employee only premiums. The board agreed to pay 100% of the premium for staff coverage only for the remainder of the fiscal year. The Board would like staff to know that this benefit will be re-evaluated on a yearly basis and may fluctuate depending on the Library's available funding. This Board plans to review this benefit in April to better prepare the budget for next fiscal year. The board moved to approve paying 100% of the employee only premiums across all available plans for all benefit eligible employees.
MOTION: T. Montgomery
SECOND: M. Martin
Roll Call:

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Aye: T. Adams, M. Martin, S. Singhal, T. Montgomery

Nay: A. Onan

Abstain: -0-

Absent: M. Jaworek, K. Pickenpaugh

Motion Carried.

b. 1st Amendment Audit for Patrons

Board discussed several instances and is aware that this may happen at our library. Our staff is trained for the eventuality of this happening here.

c. Public Art Display Policy

This discussion was tabled.

d. Library Closing Memo

The Board approved a delayed opening at 12 PM on Tuesday, December 10, 2024 for in-person staff emergency training.

MOTION: S. Singhal

SECOND: T. Adams

Roll Call: All in favor.

Motion Carried.

X. EXECUTIVE SESSION

a. 5 ILCS 120/2(c)(1 or 2 or 3) if necessary

Motion not needed.

XI. ADJOURNMENT

a. Action taken pursuant to discussion during Executive Session

Motion not needed.

b. Move to adjourn

President Onan declared the meeting adjourned at 8:23 PM.

MOTION: S. Singhal

SECOND: T. Montgomery

Roll Call: All in favor.

Motion Carried.

APPROVED: _____

DATE

SIGNED: _____

PRESIDENT

ATTESTED: _____

SECRETARY

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RECORDING SECRETARY: S. Torrez
Administrative Assistant