

MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

January 28, 2024

I. CALL TO ORDER

President A. Onan called the January 28, 2025 meeting to order at 6:31 PM.

II. ROLL CALL

Present: T. Adams, S. Singhal, T. Montgomery, M. Martin, M. Jaworek, K.

Pickenpaugh & A. Onan

Absent: None

Staff Present: Robin Smith, Sara Torrez

Visitors Present: Tami from Ehlers

III. PLEDGE OF ALLEGIANCE

The pledge of allegiance recited.

IV. AGENDA

a. Approve remote attendance by trustees under 5 ILCS 120/7(a)(I) personal illness or disability

Not needed.

b. Adopt agenda

The agenda was reviewed. It was suggested that the Ehlers Financial presentation be moved up to before visitor comments.

MOTION: S. Singhal moved to approve the agenda as amended.

SECOND: K. Pickenpaugh

Roll Call: All in favor.

Motion Carried.

V. PUBLIC COMMENTS

As Tami was a special guest, her presentation was moved up to this section.

Tami from Ehlers. Item moved up for discussion.

VI. CONSENT AGENDA

The Board moved to approve consent agenda items a through j as presented.

MOTION: T. Adams

SECOND: S. Singhal

Roll Call: All in favor.

.Motion Carried.

MINUTES

a. Approve Minutes from the November 26, 2025 Regular Meeting

TREASURERS AND INVESTEMENT REPORT AND BILLS

b. Treasurers Report for November 2024

c. Cash Disbursements for November 2024

d. Treasurers Report for December 2024

e. Cash Disbursements for December 2024

f. Quarterly Investment Report

MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

DIRECTOR'S REPORT

- g. Narrative Reports for November 2024
- h. Statistical Report for November 2024
- i. Narrative Reports for December 2024
- j. Statistical Report for December 2024

REGULAR AGENDA

VII. COMMUNITY OUTREACH REPORT

- a. **Community 365:** They have lots of events going on, such as an upcoming Trivia Night to help sponsor one of the queens.
- b. **ZBLA:** ZBLA Jr. will be meeting at the Library Saturday's in February.
- c. **TIF:** Trustee Adams states she has not yet received the applicant packet, so has no updates. Director Smith shares that Zion has become very organized and has their paperwork in order and up to date.
- d. **Other:** Trustee Singhal mentioned that Miracle Grow has a grant that the Library may be interested in. Will share details with Director, who will share it with the appropriate staff. It will fit well as the Summer Reading Club theme will be something garden/seed related.

VIII. UNFINISHED BUSINESS

- a. **Tentative Fiscal Year Board Calendar for 2024.2025**
The board reviewed the calendar and pointed out a spelling mistake that should be corrected for next month.
- b. **Serving our public 4.0: Chapter 8.**
The Board reviewed Chapter 8.
- c. **Approve Artist Application and Agreement**
The Board motioned to add for Official Use or something along those lines to the bottom of the application so it is clear that the Library sets the dates and not the artist.
MOTION: M. Jaworek moved to approve the Artist Application and Agreement as amended.
SECOND: S. Singhal
Roll Call: All in Favor.
Motion Carried.

IX. NEW BUSINESS

- a. **Set Date for Finance Committee Meeting**
The Board proposed two dates for the upcoming Financial Meeting. The date will be Tuesday, February 18, 2025 at 5:30 PM at the Library. A special meeting notice will be posted.
- b. **Ehler's Financial Advisor Presentation**
Tami introduced herself and presented the financial portfolio that Ehler's

MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

invests for the Library's Special Reserve Fund. She answered questions, and offered recommendations for the CDs that were maturing 11/24, 2/25 and 3/25. She recommends laddering the maturities so that funds become available strategically to address any financial concerns.

X. EXECUTIVE SESSION

a. 5 ILCS 120/2(c)(1 or 2 or 3) if necessary

Motion not needed.

XI. ADJOURNMENT

a. Action taken pursuant to discussion during Executive Session

Motion not needed.

b. Move to adjourn

President Onan declared the meeting adjourned at 7:19 PM.

MOTION: S. Singhal

SECOND: T. Adams

Roll Call: All in favor.

Motion Carried.

APPROVED: 2-25-2025
DATE

SIGNED: Michael Jaworski
PRESIDENT (Vice)

ATTESTED: Mary P. Math
SECRETARY

RECORDING SECRETARY: S. Torrez
Administrative Assistant