

MINUTES OF THE REGULAR BOARD MEETING OF THE ZION-BENTON PUBLIC LIBRARY DISTRICT

February 25, 2025

I. Call to Order

Vice President M. Jaworek called the meeting to order at 6:31 PM.

II. Roll Call

Present: T. Adams, M. Martin, K. Pickenpaugh, T. Montgomery, & M. Jaworek

Absent: A. Onan, S. Singhal

III. Pledge of Allegiance

IV. Addenda to the Agenda

a. Approve remote attendance

Motion not required.

b. Adopt agenda

The Board discussed the following amendments: The Adult Services Report from the consent agenda section VI, item e and the discussion of chapter 9 under Unfinished Business section VIII, item b would be moved up to after Public Comments and before the Consent Agenda approval.

MOTION: Trustee K. Pickenpaugh motioned to approve the agenda as amended.

SECOND: T. Montgomery

Roll Call: All in favor.

Motion Passed.

V. Public Comments

a. None.

Insert Discussion for Review Chapter 9: Public Services: Reference and Reader's Advisory Services in addition to the Adult Services Narrative report: Lindsay Frey, Adult Services Coordinator, gave a presentation about what the Adult Services Department does to meet the checklist at the end of the chapter. The majority of the Adult Services Staff have their MLIS, Master of Library Information Services degree, allowing them to provide quality reader's advisory to all our patrons. They support ILL loan requests, they are supported by taking advantage of many continuing education opportunities. They have added many new online resources, such as *Newsbank*, an online newspaper archive. They've also taken advantage of

the partnership with EBSCO and RAILS to provide access to many more eResources for an affordable cost. The local partnership with the genealogy group continues to flourish. Our collection is ever shifting to reflect the needs of the community. Many new programs have been added, including several book clubs.

VI. Consent Agenda

MINUTES

- a. Approve Minutes from January 28, 2025 Regular Meeting
- b. Approve Minutes from February 18, 2025 Finance Committee Meeting.

TREASURERS AND INVESTMENT REPORTS AND BILLS

- c. Treasurer's Report for January 2025
- d. Cash Disbursements for January 2025

DIRECTOR'S REPORT

- e. Narrative Reports for January 2025
- f. Statistical Reports for January 2025

After some discussion on certain consent agenda items, the board moved to approve the consent agenda items a through f.

MOTION: Trustee T. Montgomery moved to approve Consent Agenda items a through f.

SECOND: T. Adams

Roll Call: All in favor.

Motion Passed.

VII. Regular Agenda

- a. Community 365: None.
- b. ZBLA: They will be meeting at the Library this coming Saturday and they have established a new TikTok page.
- c. TIF: Trustee Adams states that the TIF committee met last week. A new pharmaceutical company will be opening in the area soon. City of Zion voted to abate approximately 3 million in property taxes at their latest city hall meeting.

- d. Other: The Winthrop Harbor fun fair is coming up. The Library will have a table. The Kiwanis pancake breakfast will be held on the first Saturday of April.

VIII. Unfinished business

- a. Tentative Fiscal Year Board Calendar
The Board reviewed the tentative fiscal year board calendar.
- b. Review Chapter 9: Public Services: Reference and Reader's Advisory Services
Lindsay, Adult Services Coordinator, gave a presentation about what the Adult Services Department does to meet the checklist at the end of the chapter. (See above)

IX. New Business

- a. Per Capita Grant
The Board reviewed the current Per Capita Grant application and discussed how the money was to be expended.
- b. Finance Committee recommendations
The Board reviewed the Finance Committee Meeting and recommendations made. No action is needed at this time.

X. Executive Session

- a. 5 ILCS 120/2(c)(1 or 2 or 3) if necessary
Motion not required.

XI. Adjournment

- a. Action taken
Motion not required.
- b. Move to adjourn
Vice President M. Jaworek declared the February 25, 2025 Regular Board meeting adjourned at 8:15 PM.

APPROVED: _____

DATE

SIGNED _____

PRESIDENT

ATTESTED: _____

SECRETARY

RECORDING SECRETARY: S. TORREZ

ADMINISTRATIVE ASSISTANT