

ZION-BENTON PUBLIC LIBRARY DISTRICT REGULAR MONTHLY BOARD MEETING

LOCATION: Zion-Benton Public Library | Meeting Room A & B

2400 Gabriel Ave. | Zion, IL 60099 | 847.872.4680

DATE: **TUESDAY, JULY 29, 2025** | TIME: **6:30 PM**

CONSENT AGENDA

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. ADENDA TO THE AGENDA

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| ACTION | a. Approve remote attendance by trustees under 5 ILCS 120/7(a)(I) personal illness or disability | If Required |
| ACTION | b. Adopt Agenda. | Enclosed |

V. PUBLIC COMMENTS

Visitors identify themselves by stating their name and organization or purpose. General visitor comments are invited at this time to three minutes or less. Visitor comments specific to an agenda item will be allowed at the beginning of the agenda item's discussion.

VI. NEW BOARD MEMBERS

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| ACTION | a. Oath of Office for Newly Appointed Trustees | Enclosed |
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VII. OFFICER ELECTIONS

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| ACTION | a. Vice President Election | |
| ACTION | b. Secretary Election | |
| ACTION | c. Committee Assignments | Enclosed |
| ACTION | d. Communication Standards | Enclosed |

VIII. CONSENT AGENDA

MINUTES

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| a. Approve Minutes of the May 20, 2025 Regular Meeting | Enclosed |
| b. Review summary notes of June 24, 2025 Regular Meeting | Enclosed |

TREASURER AND INVESTMENT REPORT AND BILLS

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| c. Treasurer's Report for May 2025 | Enclosed |
| d. Cash Disbursements May 2025 | Enclosed |
| e. Treasurer's Report for June 2025 | Enclosed |
| f. Cash Disbursements June 2025 | Enclosed |
| g. Per Capita Award Letter for FY25.26 | Enclosed |

DIRECTOR'S REPORT

- | | |
|-------------------------------------|----------|
| h. Narrative Reports for May 2025 | Enclosed |
| i. Statistical Report for May 2025 | Enclosed |
| j. Narrative Reports for June 2025 | Enclosed |
| k. Statistical Report for June 2025 | Enclosed |
| l. Other Communications | Enclosed |

REGULAR AGENDA

IX. COMMUNITY OUTREACH REPORT

- | | |
|------------------|---------|
| a. Community 365 | To Come |
| b. ZBCHC | To Come |

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- c. TIF
- d. Other

To Come
To Come

X. UNFINISHED BUSINESS

- | | | |
|--------|--|----------|
| | a. <u>Tentative</u> Fiscal Year Board Calendar for 2025.2026 | Enclosed |
| | b. Review Serving Our Public 4.0: Chapter 13: Marketing | Enclosed |
| ACTION | c. Approve Working Budget for Fiscal Year 2025.2026 | Enclosed |
| ACTION | d. Approve Board Bylaws | Enclosed |
| ACTION | e. Secretary's Audit and Resolution 24.25.R.4 Resolution
Concerning the Release of Closed Session Minutes up to April
30, 2025 | Enclosed |

XI. NEW BUSINESS

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| ACTION | a. Approve .02% Building, Sites, and Maintenance Ordinance
(Ordinance 25.26.O.1) | Enclosed |
| ACTION | b. Review draft of the Budget & Appropriation Ordinance and
Estimate of Revenues by Source and Schedule Special Meeting
(Ordinance 25.26.O.2) | Enclosed |
| ACTION | c. Schedule Fiscal Year 2025/2026 Regular Board Meetings | Enclosed |
| ACTION | d. Organization Chart Review and Approval | Enclosed |
| | e. Open Meetings Act Training and discussion | |
| | f. Freedom of Information Act Training and discussion | |
| ACTION | g. Patron Suspension | To Come |

XII. EXECUTIVE SESSION

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| ACTION | a. 5 ILCS 120/2(c)(1 or 2 or 3) if necessary:
(3) The selection of a person to fill a public office, as defined in
this Act, including a vacancy in a public office, when the public
body is given power to appoint under law or ordinance, or the
discipline, performance or removal of the occupant of a public
office, when the public body is given power to remove the
occupant under law or ordinance. |
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XIII. ADJOURNMENT

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| ACTION | a. Action taken pursuant to discussion during Executive Session |
| ACTION | b. Move to adjourn. |