

## ZION-BENTON PUBLIC LIBRARY DISTRICT REGULAR MONTHLY BOARD MEETING

LOCATION: Zion-Benton Public Library | Meeting Room A & B

2400 Gabriel Ave. | Zion, IL 60099 | 847.872.4680

DATE: **TUESDAY, JANUARY 27, 2026** | TIME: **6:30 PM**

### CONSENT AGENDA

#### I. CALL TO ORDER

#### II. ROLL CALL

#### III. PLEDGE OF ALLEGIANCE

#### IV. ADENDA TO THE AGENDA

|        |   |             |
|--------|---|-------------|
| ACTION | a. Approve remote attendance by trustees under (5 ILCS 120/7) | If Required |
| ACTION | b. Adopt Agenda.  | Enclosed    |

#### V. PUBLIC COMMENTS

Visitors identify themselves by stating their name and organization or purpose. General visitor comments are invited at this time to three minutes or less. Visitor comments specific to an agenda item will be allowed at the beginning of the agenda item's discussion.

#### VI. CONSENT AGENDA

##### MINUTES

- a. Approve Minutes from November 25, 2025 Regular Meeting/  
Recommended Action: Approve, post online, file for informational purposes
- b. Approve Minutes from January 13, 2026 Committee of the Whole Board  
Meeting Meeting/ Recommended Action: Approve, post online, file for informational purposes

##### TREASURERS AND INVESTMENT REPORT AND BILLS

- c. Treasurer's Report for November 2025 / Recommended Action: Approve, file for informational purposes
- d. Cash Disbursements November 2025 / Recommended Action: Approve, file for informational purposes
- e. Treasurer's Report for December 2025 / Recommended Action: Approve, file for informational purposes
- f. Cash Disbursements December 2025 / Recommended Action: Approve, file for informational purposes

##### DIRECTOR'S REPORT

- g. Narrative Reports for November 2025 / Recommended Action: Approve, file for informational purposes
- h. Statistical Report for November 2025 / Recommended Action: Approve, file for informational purposes
- i. Narrative Reports for December 2025 / Recommended Action: Approve, file for informational purposes
- j. Statistical Report for December 2025 / Recommended Action: Approve, file for informational purposes

##### APPROVE POLICIES AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE

- k. Approve Corporate Credit Card Policy
- l. Approve Fixed Assets Policy
- m. Approve Fund Balance Policy
- n. Approve Investment Policy & Attachments
- o. Approve Outstanding Check Policy
- p. Approve Purchasing Procedure
- q. Approve Reimbursement Policy
- r. Approve Trustee MultiUse Request Reimbursement form
- s. Approve Tuition and Certification Reimbursement Policies

#### REGULAR AGENDA

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### VII. COMMUNITY OUTREACH REPORT & COMMUNICATIONS

|    |               |         |
|----|---------------|---------|
| a. | COMMUNITY 365 | To Come |
| b. | ZBCHC         | To Come |
| c. | TIF           | To Come |
| d. | Other         | To Come |

### VIII. UNFINISHED BUSINESS

|    |   |          |
|----|---|----------|
| a. | <u>Tentative</u> Fiscal Year Board Calendar for 2025.2026 | Enclosed |
|----|---|----------|

### IX. NEW BUSINESS

|        |  |          |
|--------|--|----------|
| ACTION | a. Approve Tax Abatement Ordinance 25.26.O.5                   | Enclosed |
| ACTION | b. Set date and agenda for next committee of the whole meeting |          |

### X. EXECUTIVE SESSION

|        |  |
|--------|--|
| ACTION | a. 5 ILCS 120/2(c)(1 or 2 or 3) if necessary |
|--------|--|

### XI. ADJOURNMENT

|        |   |
|--------|---|
| ACTION | a. Action taken pursuant to discussion during Executive Session |
| ACTION | b. Move to adjourn.   |